

B. Assumptions

Richland County will sustain major damage to infrastructure, impacting the ability of the citizens to access basic services, supplies, and equipment. A significant number of citizens will require basic services and supplies, such as food, water, and shelter. Local government may require outside help obtaining necessary supplies and equipment to clear and repair infrastructure to return basic services to citizens. The county will have many citizens needing basic services. Existing available will not be sufficient to cover all needs; however, existing resources will be used to the fullest extent to provide immediate relief to health and suffering. Additional resources beyond those immediately available resources (Adventist Community Services, American Red Cross, Salvation Army, etc.) must be requested. Facilities to receive, store, and distribute supplies and equipment will be activated. These facilities will provide an orderly system for distribution. All agencies involved with opening and staffing distribution points, and distributing supplies will work together to meet the needs in Richland County. The ESD Public Information Officer will provide details to media and other information outlets publicizing when and where supplies are available.

III. Organization and Assignment of Responsibilities

A. Lead Agency for Development, Oversight, and Implementation:

Richland County Emergency Services Department (RCESD) has the responsibility for developing, implementing, and training agencies and volunteers to implement and maintain this plan for the duration of the disaster.

1. Pre-Disaster Responsibilities

- a. Identify suitable space, personnel, and equipment to coordinate the receipt, storage, distribution, and/or shipment of needed goods and services.
- b. Identify and establish a central receiving point to accept, inventory, and distribute to the local distribution points goods and equipment.
- c. Identify receiving and distribution center equipment and staffing needs. A staffing schedule and basic equipment listing will be identified prior to opening the centers.
- d. Equipment needs may include items such as: forklifts, transport vehicles, stackers, pallets, lighting, ventilation, and refrigerated vehicles.
- e. Richland County ESD will establish telephone numbers and publicize these numbers for individuals wishing to donate money and services and for those wishing to work within the receiving or distribution centers.

- f. Local governments or organizations may establish local disaster donation funds separate from the charitable organizations offering assistance.
- g. Persons and organizations wishing to donate goods/services will be encouraged to contact/coordinate their actions with the Richland County EOC staff.
- h. Non-useful and unwanted donations can be expected and may have to be disposed of in a manner agreeable to all charitable organizations providing disaster relief.

2. During Implementation Responsibilities

- a. The Richland County Emergency Services Director or his designee will establish contact with the appropriate state coordinator to discuss the activation / implementation of the county logistics plan.
- b. Coordinate volunteers from churches, civic groups, fire and rescue departments, and other service groups within the county to staff the designated receiving and distribution centers.
- c. Make every effort to identify and match the goods and services requested by the citizens with the available supply.
- d. The Richland County ESD Public Information Officer will be the official spokesperson for this function.
- e. Community fire stations and county recreation facilities have been designated as local distribution sites. As these sites are activated as distribution points, each location will be publicized in various media outlets by the Public Information Officer.

B. Support Agencies

Richland County Fire Stations

The fire service locations will be distribution points for supplies (food, water, etc.) and equipment. Fire station apparatus bay areas will be used to provide storage and distribution space for the equipment and goods. See Attachments 14 and 15 for the details on distribution center operations.

1. Pre-Disaster Responsibilities

- a. Work with Emergency Services Agency representatives to outline storage areas, distribution areas, and other items for operation of distribution point.
- b. Maintain emergency power generator in operable condition.
- c. Clarify responsibilities in MOU or MOA.

2. During Implementation Responsibilities

- a. Provide personnel to clear apparatus bays.
- b. Test emergency power generator for operation.
- c. Delineate storage and distribution areas.
- d. Establish administrative area for receiving and distributing goods.

- e. Provide the Emergency Services Director with all documentation and receipts related to opening the distribution point.

Richland County Recreation Facilities

The recreation facility locations will be distribution points for supplies (food, water, etc.) and equipment. Gyms and other open areas will be used to provide storage and distribution space for the equipment and goods. See Attachments for the details on distribution center operations.

1. Pre-Disaster Responsibilities

- a. Work with RCESD representatives to outline storage areas, distribution areas, and other items for operation of distribution point.
- b. Maintain emergency power generator in operable condition.
- c. Clarify responsibilities in MOU or MOA.

2. During Implementation Responsibilities

- a. Provide personnel to open building.
- b. Test emergency power generator (if available) for operation.
- c. Delineate storage and distribution areas.
- d. Establish administrative area for receiving and distributing goods.
- e. Provide the Richland County Emergency Services Director with all documentation and receipts related to opening the distribution point.

Richland County Sheriff's Department (RCSD)

The Richland County Sheriff is responsible for law enforcement activities in the county when the Richland County Emergency Operations Plan is activated. Municipal law enforcement agencies will assist the Sheriff's Department with security matters when municipal assets are available. If additional security assets are needed, requests for assistance will be made to the SEOC.

1. Pre-Disaster Responsibilities

- a. Be aware of receiving and distribution point locations.
- b. Determine security measures necessary for safety of workers and supplies.
- c. Determine number of security officers required for receiving and distribution points.
- d. Develop MOUs and MOAs with municipal law enforcement agencies in the county.
- e. Devise alternative plans to provide security staff for receiving and distribution points when local law enforcement resources are exhausted.

2. During Implementation Responsibilities

- a. Check with Emergency Services Director for locations of open receiving and distribution points.
- b. Assign security officers to receiving and distribution points.