

**From:** Williamson, Tammy <Tammy.Williamson@admin.sc.gov>  
**To:** Nabors, Robin <Robin.Nabors@admin.sc.gov>  
Godfrey, Rob <RobGodfrey@gov.sc.gov>  
Haltiwanger, Katherine <KatherineHaltiwanger@gov.sc.gov>  
**CC:** Symmes, Brian <BrianSymmes@gov.sc.gov>  
Bethune, Lashannon <Lashannon.Bethune@admin.sc.gov>  
Adams, Chaney <ChaneyAdams@gov.sc.gov>  
**Date:** 7/12/2016 9:26:24 AM  
**Subject:** RE: Notice: iContact Account Past Due

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Prasanthi took care of this.

Thanks  
Tammy

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**From:** Nabors, Robin  
**Sent:** Tuesday, July 12, 2016 9:06 AM  
**To:** Godfrey, Rob; Haltiwanger, Katherine  
**Cc:** Symmes, Brian; Williamson, Tammy; Bethune, Lashannon; Adams, Chaney  
**Subject:** RE: Notice: iContact Account Past Due

Has this been resolved?

Robin Nabors  
*Accountant/Fiscal Analyst III*

**The South Carolina  
Department of Administration**

Office of Administrative Services  
1200 Senate Street, Suite 409 – Wade Hampton Building  
Columbia, SC 29201  
Office: (803) 737-0549 | Fax: (803) 734-2390

Note: Act 121 of 2014 (SC Restructuring Act of 2014) abolished the Budget and Control Board. Effective July 1, 2015, the Office of Internal Operations has been transferred to the Department of Administration. Please update your contact information.

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**From:** Godfrey, Rob  
**Sent:** Monday, July 11, 2016 1:06 PM  
**To:** Haltiwanger, Katherine  
**Cc:** Symmes, Brian; Williamson, Tammy; Bethune, Lashannon; Adams, Chaney; Nabors, Robin; Rochester, Renee  
**Subject:** Re: Notice: iContact Account Past Due

Thank you Katherine.

We need to get the governor's public schedule out as soon as possible. Please let us know when we can expect this to be resolved.

Rob Godfrey  
Office of Gov. Nikki Haley

On Jul 11, 2016, at 9:52 AM, Haltiwanger, Katherine <[KatherineHaltiwanger@gov.sc.gov](mailto:KatherineHaltiwanger@gov.sc.gov)> wrote:

Robin, can you look into this asap?

Thanks,  
Katherine

Katherine Haltiwanger  
Deputy Chief of Staff-Operations  
Governor Nikki R. Haley  
1205 Pendleton Street  
Columbia, SC 29201  
direct: 803.734.5150  
fax: 803.734.5167

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From: Symmes, Brian  
Sent: Monday, July 11, 2016 10:51 AM  
To: Williamson, Tammy; Bethune, Lashannon  
Cc: Haltiwanger, Katherine; Godfrey, Rob; Adams, Chaney  
Subject: RE: Notice: iContact Account Past Due

Included the wrong Katherine here, so I'm looping halti in.

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From: Symmes, Brian  
Sent: Monday, July 11, 2016 10:47 AM  
To: Williamson, Tammy; Bethune, Lashannon  
Cc: Thomas, Katherine; Godfrey, Rob; Adams, Chaney  
Subject: FW: Notice: iContact Account Past Due

Hey guys. We have been locked out of our iContact account for lack of payment. I've forwarded the email below to confirm.

This is extremely timely as this is the method we use for sending all press releases out of our office and we need to send one before 2 PM this afternoon.

Please confirm receipt of this email and let me know if there is anything I can do to speed up the process of getting this paid and unlocking our account.

Thanks,

Brian Symmes

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From: iContact [<mailto:collections@icontact.com>]  
Sent: Friday, July 08, 2016 4:17 PM  
To: Pippin, Zach  
Subject: Notice: iContact Account Past Due



**Account Number: 1561287**

Hello,

When attempting to process this period's payment for your iContact account, either your credit card was declined, or if you pay by check or wire transfer, we have not received it yet. This means that your account is currently past due in the amount of \$304.89.

Exceeding your credit card's expiration date or credit limit are the most common reasons for a declined transaction. Please follow these instructions to update your credit card information on file from within your iContact account.

**Updating Your Credit Card, Making a Payment, and Regaining Access to your Account:**

- ? Please login to your account and **scroll down** on the locked-out Home screen to see fields where you may securely update your credit card.
- ? Enter your new or updated credit card information into the spaces provided and click Save.
- ? Once you have submitted your updated card information, we will attempt to authorize the new card. As soon as you have been successfully charged, you will instantly be granted full access to your account.

**Please note that non-payment and non-use do not cancel your account.**

Thank you for your business!

Sincerely,

iContact Accounts Receivable Team

Payment Remittance Address:

iContact LLC

PO Box 418296

Boston, MA 02241-8296

<http://www.icontact.com>

**Log into your account**

**Resources:**

Video Tutorials  
(broadband users only)

Knowledge Base

**Email:**

[collections@icontact.com](mailto:collections@icontact.com)

Email Newsletters, Autoresponders, Surveys, Blogs, & RSS Feeds!

This message was sent to [zachpippin@gov.sc.gov](mailto:zachpippin@gov.sc.gov) from:

Email Marketing by

iContact | [collections@icontact.com](mailto:collections@icontact.com) | iContact LLC | PO Box 418296 | Boston, MA 02241-8296

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