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Date: 4/24/2006 9:39:45 AM

Subject: FY 05-06 Accountability Report Guidelines

Attachments: Sample Charts.xls
Agency Charts.xls
Agency Director's AR letter 2006.doc
Agency Guidelines 05-06.doc

Dear Agency Director,

Attached is our cover letter and the guidelines for preparing the FY 2005-06 Accountability Report. The guidelines are also being sent to your chief financial officer. There are not any major changes in the guidelines from last year and they are still

based on the Malcolm Baldrige Award Criteria to ensure continuity from year to year. In order to meet the statutory deadline, your Accountability Report must be submitted to our office no later than September 15, 2006.

If you have any questions, please contact your budget analyst at 734-2280.

Les