

# Instructions for filling in State Treasurer's Court Revenue Remittance Form

## ***Fines, Fees, Assessments and Surcharges DUE TO THE STATE TREASURER:***

Row	Revenue Type	Instructions
<b>A</b>	<b>Public Defender \$40 Application Fees</b>	<b>Enter 100% of collections.</b>
<b>B</b>	<b>Body Piercing fines</b>	<b>Enter 100% of collections.</b>
<b>C</b>	<b>Additional \$20 Marriage License Fee</b>	<b>Enter additional \$20 collections.</b>
<b>D</b>	<b>Bond Estreatments</b>	<b>Enter 25% of collections.</b>
<b>E</b>	<b>Circuit/Family Court Motion Fee \$25</b>	<b>Enter 100% of collections.</b>
<b>F</b>	<b>Family Court Alimony/Child Support Fee</b>	<b>Enter 44% of collections.</b>
<b>G</b>	<b>Circuit/Family Court Other Fines, Fees and Revenues</b>	<b>Enter 44% of collections</b>
<b>H</b>	<b>Circuit/Family Court Civil Filing Fee \$100</b>	<b>Enter 56% of collections.</b>
<b>I/J/ K</b>	<b>General Sessions, Magistrate, and Municipal Court DUI Assessments \$12 per case</b>	<b>Enter 100% of collections.</b>
<b>L/M/N</b>	<b>General Sessions, Magistrate, and Municipal Court DUI SURCHARGES \$100 per case.</b>	<b>Enter 100% of collections. For Spinal Cord Research.</b>
<b>O</b>	<b>General Sessions Court Assessments (other than DUI)</b>	<b>Enter 64.65% of collections.</b>
<b>P</b>	<b>Magistrate Court Assessments (other than DUI)</b>	<b>Enter 88.84% of collections.</b>
<b>Q</b>	<b>Municipal Court Assessments (other than DUI)</b>	<b>Enter 88.84% of collections.</b>
<b>R</b>	<b>Total remitted to State Treasurer</b>	<b>Enter total of Column 5 lines A through Q. Note Below.</b>

Note: If remitting by check, include a check payable to the State Treasurer for this amount. If remitting by ACH, the State Treasurer will draft this amount from your account.

## ***Assessments and Surcharges (other than DUI) RETAINED BY YOUR OFFICE:***

<b>S</b>	<b>General Sessions Court Assessments (other than DUI)</b>	<b>Enter 35.35% of collections.</b>
<b>T</b>	<b>Magistrate Court Assessments (other than DUI)</b>	<b>Enter 11.16% of collections.</b>
<b>U</b>	<b>Municipal Court Assessments (other than DUI)</b>	<b>Enter 11.16% of collections.</b>
<b>V W X</b>	<b>General Sessions, Magistrate, and Municipal Court Surcharges (other than DUI SURCHARGES). \$100 per conviction in General Sessions, and \$25 per conviction in Magistrate and Municipal Courts.</b>	<b>Enter 100% of collections.</b>
<b>Y</b>	<b>Total Retained by local government</b>	<b>Enter total of Column 5 lines S through X. Notes Below.</b>

Note: These funds are to be accounted for by the local jurisdiction in a separate account specifically for Victims Services and reported for information only to the State Treasurer.

Note: Transfer cases should be assessed at the rates and reported in the line applicable to the court from which the case was transferred.

***Reports are due no later than 5:00pm on the 15th of the month following collection.***

**Grady L. Patterson Jr., State Treasurer**  
**Post Office Box 11778**  
**Columbia, SC 29211-1778**  
**Phone (803) 734-2106 Fax (803) 343-0148**

**SOUTH CAROLINA STATE TREASURER'S COURT REVENUE REMITTANCE FORM**

County/City Name \_\_\_\_\_ County/City Code \_\_\_\_\_ Date Submitted \_\_\_\_\_

Collections for the Period from (Month/Year) \_\_\_\_\_ to (Month/Year) \_\_\_\_\_

**PLEASE FILL IN THE AMOUNTS DUE TO THE STATE TREASURER IN THE TABLE BELOW:**

	<b>FINES AND FEES</b>	<b>%</b>	<b>CODE</b>	<b>DUE STATE TREASURER</b>
A	Public Defender Application fee - \$40 per application	100%	17-3-30	
B	Body Piercing	100%	44-32-120	
C	Marriage License Fee – additional \$20 per license	100%	20-1-375	
D	Bond Estreatment	25%	17-15-260	
E	Circuit/Family Court Motion Fee - \$25 per motion	100%	8-21-320	
F	Family Court Alimony/Child Support Fee	44%	14-1-203	
G	Circuit/Family Court Fines, Fees and Other Revenue	44%	14-1-205	
H	Circuit/Family Court Filing Fees - \$100 per filing	56%	14-1-204	
	<b>DUI – ASSESSMENTS</b>			
I	General Sessions Court- \$12 per case	100%	14-1-211	
J	Magistrates' Court - \$12 per case	100%	14-1-211	
K	Municipal Court - \$12 per case	100%	14-1-211	
	<b>DUI – SURCHARGE – (Spinal Cord Research)</b>			
L	General Sessions Court - \$100 per case	100%	14-1-211	
M	Magistrates' Court - \$100 per case	100%	14-1-211	
N	Municipal Court - \$100 per case	100%	14-1-211	
	<b>OTHER ASSESSMENTS – STATE SHARE</b>			
O	General Sessions Court (other than DUI)	64.65%	14-1-206	
P	Magistrates' Court (other than DUI)	88.84%	14-1-207	
Q	Municipal Court (other than DUI)	88.84%	14-1-208	
R	<b>TOTAL REVENUE REMITTED TO STATE TREASURER</b>			

**PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.**

	<b>ASSESSMENTS – CITY OR COUNTY SHARE</b>	<b>%</b>	<b>CODE</b>	<b>RETAINED BY CITY/COUNTY</b>
S	General Sessions Court (other than DUI)	35.35%	14-1-206	
T	Magistrates' Court (other than DUI)	11.16%	14-1-207	
U	Municipal Court (other than DUI)	11.16%	14-1-208	
	<b>SURCHARGES – CITY OR COUNTY SHARE</b>			
V	General Sessions Court (other than DUI)	100%	14-1-211	
W	Magistrates Court (other than DUI)	100%	14-1-211	
X	Municipal Court (other than DUI)	100%	14-1-211	
Y	<b>TOTAL RETAINED BY LOCAL GOVERNMENT</b>			

Comments: \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_ Fax \_\_\_\_\_

I, \_\_\_\_\_, County/Municipal Treasurer, certify that the foregoing information is true and accurate.

Note: This report is required by law and must be filed monthly, on or before the 15<sup>th</sup>, by the MUNICIPAL or COUNTY TREASURER, even if there are no Collections. Please explain significant fluctuations in revenue in the "comments" section.

Mail or Fax this form to the Office of State Treasurer and retain a copy for your records