

From: Taylor, Richele  
To: Blankenship, Dottie <Dottie.Blankenship@admin.sc.gov>  
Date: 11/15/2016 5:02:03 PM  
Subject: RE: DOL Change over

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Thanks Dottie for all of your help and taking time out to meet. I appreciate it!

Richele

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From: Blankenship, Dottie  
Sent: Tuesday, November 15, 2016 4:44 PM  
To: Taylor, Richele <RicheleTaylor@gov.sc.gov>  
Subject: RE: DOL Change over

Attached are copies of the memo's we sent out. Please make whatever changes you want to make.

Dottie Blankenship  
*Human Resources Director, Office of Administrative Services*

**The South Carolina  
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From: Taylor, Richele  
Sent: Monday, November 14, 2016 5:30 PM  
To: Aydlette, Kim <Kim.Aydlette@admin.sc.gov>; Blankenship, Dottie <Dottie.Blankenship@admin.sc.gov>  
Subject: DOL Change over

Kim and Dottie,

Dottie mentioned that they were trying to get everyone converted to the new hourly rate this week for pay periods. We had the December 1<sup>st</sup> date in our heads, and without constant HR support, had not backed up the pay period. Could the Governor's office and the Mansion staff convert the 28<sup>th</sup>? We need to train and get the letters out. More importantly, the Governor and Michael will be out of town most of this week, making it difficult for staff members to ask questions. If this would be possible it would be wonderful, and we could start training this week and have everyone ready to go November 28<sup>th</sup> after Thanksgiving.

Once you have a chance to see if this is possible or if there is a better alternative, please give me a call anytime Tuesday as I am sure this needs to be discussed. I apologize for putting a wrinkle in the plan and with the mid-pay period.

Richele

Richele K. Taylor  
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It's a great day in South Carolina