

MINUTES OF MEETING
OF
SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
August 26-27, 1996
10:30 a.m.

MEMBERS PRESENT

Mr. R. Austin Gilbert, Chairman
Ms. Rosemary H. Byerly
Mr. Bart E. Daniel
Dr. Colgate W. Darden, III
Dr. C. Edward Floyd
Mr. Dalton B. Floyd, Jr.
Mr. Frank Gilbert
Mr. Winfred S. Greene
Dr. W. David Maxwell
Gen. Thomas R. Olsen
Mr. Lewis Phillips
Mr. Bill H. Stern
Mr. Roger B. Whaley

STAFF

Ms. Mary Broadwater
Ms. Camille T. Brown
Mr. Michael L. Brown
Mr. Charlie FitzSimons
Mr. Ivan F. Guinn
Dr. Nancy Healy-Williams
Ms. Margaret L. B. Hicks
Dr. R. Lynn Kelley
Mr. Raghu Korrapati
Mr. Alan S. Krech
Mr. Nelson Lindsay
Dr. David Loope
Dr. Gail M. Morrison
Dr. T. Michael Raley
Mr. Jeff Richards
Mr. Fred R. Sheheen
Mr. John E. Smalls
Dr. Michael Smith
Ms. Yolanda Solone
Ms. Janet K. Stewart
Dr. Aileen C. Trainer

Dr. Lovely Ulmer-Sottong
Ms. Julia E. Wells
Dr. Karen G. Woodfaulk

GUESTS

Dr. Robert E. Alexander
Dr. James Arrington
Mr. Harry Bell
Ms. Susan DeWitt
Ms. Katherine Fanning
Mr. David Fleming
Dr. Carol Z. Garrison
Mr. Sandy Gilliam
Mr. Ralph Greene
Dr. David Hunter
Ms. Terri Jenkins
Dr. Deidre Martin
Dr. Harry G. Matthews
Mr. Gary McCombs
Dr. Judy Prince
Mr. William T. Putnam
Mr. Tim Rogers
Ms. Sandy Smith
Dr. Jim Vincent
Mr. Ed Zobel

MEMBERS OF THE PRESS

Ms. Nina Brook
Mr. T. C. Hunter
Ms. Joyce Latino

For the record, notification of the meeting was made to the media as required by the Freedom of Information Act.

Mr. A. Gilbert welcomed guests and introduced Mr. Dalton B. Floyd, Jr. who was appointed to the Commission from the First Congressional District.

I. Approval of Minutes of Meeting of July 11, 1996

It was moved (Darden), seconded (Olsen), and voted that the minutes of the meeting of July 11, 1996 be approved as written.

II. Committee Reports

3.01 Search Committee Activity

Mr. A. Gilbert stated that the Search Committee met on August 8. That meeting was coordinated by the Budget and Control Board's Department of Human Resources. Proposals will be solicited by the Procurement Division to obtain the services of a personnel search firm. This process will take approximately two months. He stated that the Committee expects the entire process to take from six to ten months.

Dr. Darden inquired as to how the job description and qualifications are to be established. Mr. A. Gilbert responded that the Department of Human Resource has furnished this. Copies of the job description and qualifications were made available to all Commission members. Dr. Maxwell stated that he wants to make sure all members of the Commission have input into the RFP process, since this may be one of the most important decisions in which the Commission participates. Mr. A. Gilbert stated that members will be kept informed of the procedure. Dr. Maxwell asked how the applications will be processed, stating that at least the top 20 should be considered by the entire Commission. Mr. A. Gilbert stated that is to be determined.

Later in the meeting, Dr. Maxwell asked whether senior staff would have an opportunity to participate in interviews with candidates. Mr. A. Gilbert indicated that he would take this up with the Search Committee.

3.03 Report of Committee on Access and Equity

Consideration of Recommendations for Allocating 1996-97 Access and Equity Program Funds

Mr. F. Gilbert stated that the legislature appropriated \$395,643 for the Access and Equity Program in 1996-97. The Committee recommended that:

1. The Access and Equity Program allocation for each institution in 1996-97 shall be the same as the amount awarded in 1995-96. These amounts are shown in Attachment A.
2. Access and Equity Program funds shall be awarded to public higher education institutions for implementation of activities that are described in their Access and Equity plans and progress reports, which are on file in the CHE office. These activities include the Graduate Incentive Scholars program and activities for enhancement of public historically black institutions (SC State University and Denmark Technical College).
3. Institutions receiving Access and Equity Program funds in 1996-97 will continue to be required to match these funds on a dollar for dollar basis (not in-kind contributions).
4. The award of competitive grants for projects that address priority issues affecting minority participation and achievement in higher education will not be funded from the State Access and Equity appropriation in 1996-97. (The reallocation of internal funds will be considered as a means of providing resources for competitive grants in 1996-97. Also, the staff will be embarking on efforts to secure other funding, including seeking supplemental funds from the legislature, for this purpose.)

It was moved (F. Gilbert), seconded (Olsen), and voted that the recommendation be approved.

3.05 Report of Committee on Facilities

Mr. Daniel, chairman of the Committee on Facilities, reported on the following matter:

Consideration of Routine Repair, Replacement, and Maintenance Projects

The following projects were considered under the routine Repair, Replacement, and Maintenance Policy of the Commission:

Clemson University

1. Utilities Extension - East Campus (Increase Budget/Revise Scope)
2. Ravenel Support Center Infrastructure Development (Decrease Budget)

An opportunity was provided during the August Commission meeting for members to ask questions regarding these projects. Since there were no objections, the projects will be forwarded by staff to the Budget and Control Board with a favorable recommendation.

3.06 Report of Committee on Planning and Assessment

Mr. Whaley, chairman of the Committee on Planning and Assessment, reported on the following matters:

A. Performance Indicators Task Forces

The Steering Committee has met and approved a timeline, guidelines, and format for the measures of each indicator. Also, three task forces - Academics, Administrative Management, and Planning/Institutional Effectiveness - have been appointed (Attachment B). Mr. Sheheen stated that this information and other information related to performance indicators, such as meeting dates of task forces and committees, is on the CHE web page. Each task force will meet three or more times until September 17 when their reports are to be completed.

Mr. Sheheen indicated that the law states that base money for the institutions for 1996-97 cannot fall below the fiscal year appropriation under which we are currently operating. In 1997-98, partial funding will be based on performance. On July 1, 1999, one hundred percent of the institutions' budget must be based on performance.

B. Proposed Implementation of the Faculty/Staff Component of the Commission on Higher Education Information System

Section 59-103-10 of the 1976 Code of Laws charges the Commission with "examining the State's institutions of higher learning relative to both short and long-range programs and missions which include: a) the role of state supported higher education in serving the needs of the state and the roles and participation of the individual institutions in the statewide program; b) enrollment trends, student costs, business management practice, accounting methods, operating results and needs and capital fund requirements; c) the administrative setup and curriculum offerings of the several institutions and of the various departments, schools, institutes and services within each institution and the respective relationships to the services and offerings of other institutions; d) areas of state-level coordination and cooperation with the objective of reducing duplication, increasing effectiveness and achieving economies and eliminating sources

of friction and misunderstanding; e) efforts to promote a clearer understanding and greater unity and good will among all institutions of higher learning, both public and private, in the interest of serving the educational needs of the people of South Carolina on a statewide level."

In 1996, the General Assembly amended the 1976 Code by adding Section 59-103-30. This section sets 37 performance indicators divided into nine categories to determine the quality of higher education at the colleges and universities. Five of the nine categories include performance indicators requiring data on faculty and staff.

Finally, the General Assembly amended Section 59-101-350 of the 1976 Code to require that each postsecondary institution submit to the Commission: "any information required by the Commission in order for it to measure and determine the institution's standard of achievement in regard to the performance indicators for quality academic success enumerated in Section 59-103-30."

On August 8, 1996, the Committee approved the implementation of the Faculty/Staff component of the Commission on Higher Education Management Information System (CHEMIS) by Fall 1997. Implementation of this component will allow for the collection and maintenance of individual data on faculty and staff employed at the public colleges and universities.

Timely implementation of the Faculty/Staff component of the CHEMIS is critical if the Commission is to respond to the performance indicators relative to faculty and staff contained in Section 59-103-30 of the South Carolina Code of Laws by Fall 1997.

The Committee recommended that the CHE staff and the CHEMIS primary contact persons for the institutions utilize the experiences and approaches of the national organizations in the design and implementation of the Faculty/Staff component of the CHEMIS. In addition, an advisory committee of institutional representatives, the Advisory Committee for Information Resources (ACIR) will assist in finalizing the specifications for the necessary data elements for the Faculty/Staff component of CHEMIS.

It was moved (Whaley), seconded (Byerly) and voted that the recommendation be approved.

III. Remarks by Dr. Robert Alexander, President of the Council of Public College and University Presidents

Dr. Alexander gave a presentation on behalf of the Council of Public College and University Presidents. He stated that a critical element this year is communicating the importance of higher education's mission to our state's future and the significant role our institutions' diversity plays in providing opportunities to the people of South Carolina.

IV. Report of the Commissioner

Mr. Sheheen stated that annually the staff presents a program of work to be approved by the Commission. From this program are drawn the objectives which must be filed with the Budget and Control Board for evaluation of the agency head at the end of the fiscal year. He noted that the proposed program of work is limited to new initiatives, pursuant to the instructions of the Office of Human Resources and does not reflect ongoing, routine activities of the agency which are required by law (Attachment C).

It was moved (Dalton), seconded (Phillips) and voted that the Commission's program of work be approved.

Mr. Sheheen noted that the Commission has elected to have two meetings a year on college and university campuses. The fall October 3 meeting will be held at Greenville Technical College and the April meeting will be held at Coastal Carolina University.

V. 1997-98 Appropriation Presentation by Colleges and Universities and SBTCE

Mr. A. Gilbert welcomed the presidents and other representatives of the colleges and universities who were scheduled to present their 1997-98 appropriations requests to the Commission on August 26 and 27.

VI. Other Business

Following completions of the presentations by the presidents and representatives of the colleges and universities on Monday and Tuesday, the following matters were considered:

1. There was discussion about the appropriate role of Commission members with respect to legislative relations. Mr. Daniel agreed to look into this issue and report back to Commission members concerning their "lobbying" and relations with the General Assembly.

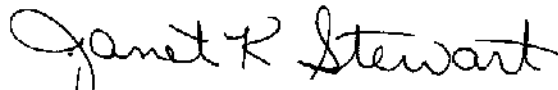
2. Concern was expressed that the days' presentations focused almost exclusively on the "state of the institutions" rather than on their budgets. After considerable deliberation, a

motion was made and passed that directed the staff to work with the institutions and the Commission to develop an appropriate format for the presentations in future years.

3. It was noted that nearly every institutional presentation included comments about deferred maintenance and a request for Commission support in obtaining a general obligation bond bill during the 1997 session of the General Assembly. Several members asked for further information on these matters. Following discussion, a motion was made and passed requesting the Finance and Facilities Committee to prepare a report on deferred maintenance and the need for a bond bill.

The meeting was adjourned at 12:00 noon on August 27.

Respectfully submitted,

A handwritten signature in cursive script that reads "Janet K. Stewart". The signature is written in dark ink and is positioned above the printed name.

Janet K. Stewart
Recording Secretary