

BOARD OF COMMISSIONERS OF SCSDB
MINUTES OF MEETING
September 20, 2011

The regular meeting of the Board of Commissioners was held on Tuesday, September 20, 2011 at 10:00 a.m. in the BB&T Board Room in Walker Hall on the SCSDB campus, Spartanburg, South Carolina. Chairman Holland called the meeting to order and stated that proper notification of the meeting had been made according to the requirements of the Freedom of Information Act. She welcomed everyone to the meeting and asked President Park to introduce the guests in attendance.

MEMBERS PRESENT

Cynthia S. Holland, Chairman
Phyllis H. Alexander
Edward B. Bible
Ettaleah C. Bluestein
David A. Brown
Robert A. Dobson, III
Robert H. Morrow
Steven R. Ross

MEMBERS ABSENT

Anthony A. McCallum
Marlene Metts, Ex officio

STAFF IN ATTENDANCE

Maggie Park, President
Ann Akerman
Jon Castro
Linda Coon
Loreta Dylgjeri
Scott Falcone
Cindy Gass
Bill James
Karen Neal
Scott Ramsey
Katie Rice
Kakie Verticchio

INTERPRETER

Melba Bishop

GUESTS IN ATTENDANCE

Scott Alexander
Julie Bible
Kelly Lowry

INTRODUCTION OF STAFF WITH NEWLY ASSIGNED LEADERSHIP ROLES

President Park recognized the following staff who are serving in newly assigned leadership roles: Kakie Verticchio, Director of Related Educational Services and Dr. Bill James, Director of the Applied Academics Center.

APPROVAL OF MINUTES

The minutes of the May 3, 2011 Board meeting (see attachment #1 to the September 20, 2011 agenda) were unanimously approved as submitted.

FINANCIAL REPORT

Mr. Castro reviewed the financial information that had been mailed to the Board prior to the meeting (see attachment #2 to the September 20, 2011 agenda). He responded to questions from the Board.

The Architectural Selection Committee for the Vocational Education Center renovation was discussed. Dr. Bluestein nominated Chairman Holland for this committee. Chairman Holland agreed to serve on the committee and extended an invitation to any additional Board members who are interested in serving.

President Park advised the Board that she is receiving a weekly financial update that shows funds available and a monthly update on general funds.

SIGN COMMUNICATION PROFICIENCY INTERVIEW (SCPI) POLICY REVISION

Ms. Gass presented a proposal for changes and additions to Appendix B of the Sign Language Communication Philosophy & Policy (see attachment #3 to the September 20, 2011 agenda). After discussion, a motion was made by Mr. Bible, seconded by Mr. Dobson, and unanimously passed that the changes and additions to Appendix B be approved as requested.

STUDENT CODE OF CONDUCT

In Ms. Kollock's absence, President Park reviewed the proposed changes to the Student Code of Conduct (see attachment #4 to the September 20, 2011 agenda) with the Board. A motion was made by Mr. Brown, seconded by Mr. Bible and unanimously passed to approve the proposed Student Code of Conduct as requested.

SCSDB FY 2011-12 STRATEGIC PLAN

President Park reviewed information regarding the SCSDB FY 2011-12 Strategic Plan (see attachment #5 to the September 20, 2011 agenda) with the Board. President Park called the Board's attention to the new agency logo and tagline. Dr. James updated the Board on the new programs and student run businesses that have been put into place in the Applied Academics Center. Ms. Dylgjeri updated the Board on student enrollment. Ms. Verticchio updated the Board on the new Cochlear Implant Program and Ms. Rice updated the Board on the Marketing Plan. After discussion, a motion was made by Mr. Bible, seconded by Mr. Brown and unanimously passed that the 2011-12 Strategic Plan be approved as presented.

SCSDB VALUES

President Park reviewed the proposed agency values (see attachment #6 to the September 20, 2011 agenda) with the Board. After discussion, a motion was made by Dr. Ross, seconded by Mr. Brown and unanimously passed that the values be approved as presented.

LEGISLATIVE UPDATE

Mr. Ramsey reported we are staying in close touch with our contacts in Columbia. Also, we will be preparing the 2012-2013 state budget request later in the fall.

THE WALKER FOUNDATION UPDATE

Ms. Akerman updated the Board on the work of The Walker Foundation on behalf of the agency. She also reported on various grants that had been received as well as some that are pending. She also advised the Board of upcoming special events and fundraising projects.

ELECTION OF OFFICERS

Chairman Holland turned the meeting over to President Park. She advised that we elect three (3) officers: Chairman, Vice Chairman and Secretary.

President Park opened the floor for nominations for Chairman. Mr. Dobson was nominated for the office of Chairman by Chairman Holland. The nomination was seconded by Mr. Brown and unanimously passed. Mr. Dobson will assume the office of Chairman at the conclusion of this meeting. The Board expressed appreciation to Chairman Holland for her service to the agency. President Park turned the meeting over to Chairman Holland.

Chairman Holland opened the floor for nominations for Vice Chairman. Chairman Holland nominated Mr. Brown for the office of Vice Chairman. The nomination was seconded by Mr. Dobson and unanimously passed.

Chairman Holland opened the floor for nominations for Secretary. Mr. Brown nominated Ms. Alexander for the office of Secretary. The nomination was seconded by Mr. Bible and unanimously passed.

SCHOOL IMPROVEMENT COUNCIL (SIC) REPORT

In the absence of Ms. Kollock, President Park reviewed the Executive Summary of the School Improvement Council (SIC) for the 2010-2011 school year (see attachment #7 to the September 20, 2011 agenda) with the Board. The report from the Council is presented annually to the Board.

REQUEST FOR APPROVAL OF COURSE CODES

Ms. Coon reviewed the request to add elective courses (see attachment #8 to the September 20, 2011 agenda) with the Board. After discussion, a motion was made by Mr. Dobson, seconded by Mr. Bible and unanimously passed that the courses be approved as requested.

UPCOMING SPECIAL EVENTS

Ms. Rice reminded the Board that the Special Events Calendar is posted on the internet. She called attention to several upcoming events that may be of particular interest to the Board.

DATE/TIME/PLACE FOR FUTURE MEETINGS

Future meetings of the Board are scheduled as follows:

- December 6, 2011-----SCSDB Campus
- February 22, 2012-----Columbia
- May 1, 2012-----SCSDB Campus

EXECUTIVE SESSION

A motion was made, seconded and unanimously passed to move into Executive Session for the purpose of discussing personnel matters and to receive legal advice.

A motion was made, seconded, and unanimously passed to move out of Executive Session.

No action was taken in Executive Session.

OTHER

Chairman Holland shared a note of thanks to the Board from Phyllis Petty, retired Board interpreter.

Katie Rice distributed draft copies of business cards to the Board members for their review.

Bags with the agency's Mission, Vision and Values along with updated literature and name tags were distributed to the Board members.

MEETING ADJOURNED AT 12:20 p.m.

Respectfully submitted,

Cynthia S. Holland, Chairman

Phyllis H. Alexander, Secretary