

MINUTES OF MEETING
OF
SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION

October 2, 1980
10:30 - 11:25 a.m.

MEMBERS PRESENT

Dr. James E. Bostic, Jr., Chairman
Mrs. Willa J. DeWitt
Mr. Roosevelt Gilliam, Jr.
Mr. Robert E. Graham
Mr. Harold W. Jacobs
Mr. Joseph O. Rogers, Jr.
Mr. Fred R. Shebeen
Mr. Mortimer F. Smith
Mrs. Nanette H. Smyth
Mrs. Nelle H. Taylor
Mr. Robert L. Utsey, Jr.
Mrs. Margaret E. Wells
Dr. Robert F. Williams
Dr. Louis D. Wright, Jr.

MEMBERS ABSENT

Mr. Robert C. Gallager
Dr. Alba M. Lewis
Mr. J. Clyde Shirley
Mr. C. Otis Taylor, Jr.

MEMBERS OF THE NEWS MEDIA

Mr. Charles Aiken
Ms. Susan Audé
Ms. Adrian Barnes
Mr. Tom Coyne
Ms. Gwendolyn Glenn
Mr. Kyle Holland

GUESTS

Dr. Francis T. Borkowski
Dr. Homer R. Jolley
Mr. J. Lacy McLean
Dr. William C. Moran
Dr. Terry Peterson

STAFF

Dr. Howard R. Boozer
Mr. Charles A. Brooks, Jr.
Dr. George P. Fulton
Mrs. Linda Hooper
Dr. Frank E. Kinard
Mr. Alan S. Krech
Ms. Darcus Mayers
Mr. Cannon R. Mayes
Mrs. Lynn Metcalf
Mr. James R. Michael
Mr. James L. Solomon, Jr.
Dr. John C. Sutusky
Mrs. Gaylon Syrett

Mr. Randy Laney
Ms. Marsha Milligan
Mr. Steve Riddell
Ms. Sally Saunders
Mr. Bill Seibert

I. Appointment of Commission Member

Dr. Bostic welcomed Mr. Harold W. Jacobs, Columbia, recently appointed to the Commission from the 2nd Congressional District. His term will expire on July 26, 1982. Mr. Jacobs has been appointed by Dr. Bostic to the Committee on Facilities.

II. Approval of Minutes of September 4, 1980, Meeting of the Commission

It was moved (Smith) and seconded (Williams) that the minutes of the September 4, 1980, meeting of the Commission be approved as written. The motion was adopted.

III. Recommendation on 1981-82 Budget of the Commission on Higher Education

Dr. Bostic stated that at its meeting on June 5, 1980, the Commission approved the 1981-82 Appropriation Request of the Commission on Higher Education, which included total requested increases of \$143,500 for Personal Services, Other Operating Expenses,

and Service Programs. On September 10 the Budget and Control Board advised that the 1981-82 allocation, after adjustment for salary increments, would be \$1,594,741, which is less than the appropriation for 1980-81. This amount must be reduced to \$1,558,391 in 1981-82, by the 7% decrease in Personal Services mandated by the Budget and Control Board on September 10. The mandatory reduction totals \$36,350.

Dr. Bostic, Dr. Boozer, and the chairmen of the Commission's standing committees met on October 1 to discuss the 1981-82 Personal Services Reduction Management Plan required by the Budget and Control Board. Dr. Bostic reported that, after considering various options, they recommend that the Commission eliminate one position now vacant and effective July 1, 1981, change State funding for the salary of Dr. George P. Fulton from full- to half-time. These reductions in State-funded salaries with accompanying reductions in employee benefits, totaling \$36,350, will meet the 7% requirement of the Budget and Control Board. An effort will be made prior to July 1 to obtain Federal or other non-State funding for half of Dr. Fulton's salary and, if successful, no change in his status will be necessary. If other funds are not available, on July 1 Dr. Fulton will go on half-time status with an appropriate adjustment in his responsibilities. Dr. Boozer noted that this approach was suggested by Dr. Fulton as consistent with his professional goals and personal plans. This plan has been thoroughly discussed with Dr. Fulton and he is in agreement with it. It was moved (Utsey) and seconded (Sheheen) that the recommendations of the Committee chairmen, as stated above, be approved. The motion was adopted. It was moved (Sheheen), seconded (Williams), and voted that the Commission's 1981-82 Personal Services Reduction Management Plan be submitted to the Budget and Control Board.

IV. Report of Committee on Academic Affairs

a. Recommendation on MUSC Faculty Performance Appraisal and Grievance Procedures

Mr. Sheheen, chairman of the Committee on Academic Affairs, noted that Act 435 (1980) deals with performance and grievance procedures applicable to faculty and certain other unclassified employees of the public colleges and universities. The Act, which became effective on May 22, 1980, mandates that performance appraisal policies and grievance procedures be submitted to the Commission on Higher Education and the State Personnel Division for approval on or before December 31, 1980.

Policies and procedures with reference to faculty performance appraisals and faculty grievances submitted by the Medical University of South Carolina on August 13 were provided to members of the Commission on September 24. The Committee considered the policies and procedures on October 1 and recommends approval. It was moved (Sheheen) and seconded (Smyth) that the recommendation of the Committee be approved. The motion was adopted. It was noted that these policies and procedures have been tentatively approved by the State Personnel Division.

b. Report on Progress in Developing a Cooperative MBA Program in Florence

At its meeting on September 4, 1980, the Commission considered a proposal for a Master of Business Administration degree program at Francis Marion College. The Commission requested that Francis Marion and the University of South Carolina explore the establishment, by January 1, 1981, of a cooperative MBA program at Francis Marion, and if agreement on a cooperative program has not been reached by January 1, the Commission reconsider the MBA program as proposed by Francis Marion.

At the invitation of the Chairman, Dr. William C. Moran of Francis Marion College reported that the University of South Carolina and Francis Marion have identified a model for the proposed cooperative MBA program in Florence, and that representatives from the two institutions have met to investigate the possibility of developing a joint program by January, 1981. Dr. Moran's comments were concurred in by Dr. Francis T. Borkowski of USC.

V. Report of Committee on Facilities

Status of Building Quality Survey. In the absence of Mr. Taylor, chairman of the Committee on Facilities, Dr. Bostic reported that the selection of the J. E. Surrine Company (Greenville) to conduct a building quality survey, as approved by the Commission at its meeting on August 4-5, 1980, was approved by the Budget and Control Board on August 20 and by the Joint Bond Review Committee on August 28. The project manager, an architect, and a three-man project team have been designated by the Surrine Company. The team includes a building construction specialist, an electrical engineer, and a mechanical engineer. The project manager provided a list of materials needed from each campus in advance of the team visit, and the institutions were requested to provide these materials. During the week of September 22-26 the team visited Greenville, Tri-County, and Spartanburg Technical Colleges and USC-Spartanburg and USC-Union. During the week of September 29-October 3 the team is scheduled to visit Clemson. The schedule for other visits is under consideration. The survey will be completed by June 30, 1981.

VI. Report of Committee on Health and Medical Education

Dr. Wright, chairman of the Committee on Health and Medical Education, reported that the Task Force on Medical Doctor Education has created 14 specialty study committees to evaluate need in each specialty. All of the committees are expected to be operational within the month. Their recommendations will be provided to the Task Force no later than December 1, 1980. He noted that the South Carolina Medical Association is in concurrence with the proposed needs assessment.

Dr. Wright noted that the review of the USC School of Medicine is in progress and that the next meeting with the State Auditor is scheduled for October 16. It is expected that the review will be completed by November 15.

VII. Report of Executive Director

Dr. Boozer noted that Commission members have been provided copies of a tentative schedule of meetings of the Commission (Exhibit A). It was moved (Rogers) and seconded (Gilliam) that the tentative schedule be approved. The motion was adopted. Dr. Boozer stated that the meeting on December 4 will be held at South Carolina State College in Orangeburg, and the meeting on March 5, 1981, will be held at the College of Charleston.

VIII. Other Business

Mr. Gilliam suggested that Commission members be provided copies of a resource manual containing procedures and other reference information. Dr. Bostic indicated that this will be done.

Dr. Bostic stated that a proposed plan to implement an affirmative action program concerning the colleges and universities will be on the agenda of the November 6 meeting of the Commission.

Dr. Williams noted that Commission members had received copies of Senator Robert C. Lake's letter to Dr. Boozer of September 16, and of Dr. Boozer's September 24 reply. In response to Dr. Williams' inquiry, Dr. Boozer stated that Dr. Kinard and he met with Senator Lake's Education Study Committee on September 19, as requested, and that the Committee responded favorably to the information provided. Senator Lake's letter and Dr. Boozer's reply are attached as Exhibit B.

On motion made (Graham), seconded (Rogers), and voted, the meeting adjourned at 11:25 a.m.

Respectfully submitted,

Gaylon Syrett
Gaylon Syrett
Recording Secretary