

Proposed Opportunity for Corrections in Year Three Benchmarks

Concern has been expressed that some benchmarks may have been proposed and set for year three based on inaccurate historical data or errors in calculations.

The Commission on Higher Education is providing an opportunity for institutions that may face such a situation to notify the Commission and submit corrected benchmarks. Institutions that believe they have cause to submit a revised benchmark must justify the cause, documenting the inaccuracy in data or calculations, and submit a revised benchmark by September 4, 1998. The Commission staff will analyze the requests and resubmitted benchmarks on a case by case basis and provide recommendations by the next meeting of the Planning and Assessment Committee.

This is a limited opportunity governed by the following guidelines:

- 1) The Commission will consider revised benchmarks only if they were proposed or set at the wrong level because of inaccuracies in historical data or calculations.
- 2) The institution must document the inaccuracy and its impact on the benchmark.
- 3) Changes proposed in the benchmark must be consistent with the corrections in historical data or calculations.
- 4) The "deferred" benchmarks submitted on July 31, 1998 are not subject to possible revision.
- 5) Requests to submit revised benchmarks, and the justification for the request, must be in writing over the signature of the institution's president or designee.

Revised benchmarks and justifications must be postmarked or faxed no later than September 4, 1998. Revised benchmarks and inquiries should be addressed to:

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