

From: Bailey, Jalawnda <jbailey@aging.sc.gov>

To: Ellison, Ruchellerellison@aging.sc.gov

CC: Kester, Tonykester@aging.sc.gov

Wolf, Anneawolf@aging.sc.gov

Grant, Pamelagrants@aging.sc.gov

Roberts, Johnrobertsj@aging.sc.gov

Date: 11/5/2014 5:13:34 PM

Subject: Rental Assistance Productivity

Worked:

Mark Hudson
Alecia Sligh-Clark
Alice Alexander
Brenda Gradney
Shirley White
Gladys Dozier

Contacted:

Joyce Williams – Contacted landlord for Verification and W-9

Joyce Mason – Check status, advised processed (twice)

Willie Motley – Check for application, called to advised, mailed out

Millie Brown – Operator pick up from landlord

Stella Crouch – Called landlord to advised block W-9, will try to process again

Alice Alexander – Needs to verify actual balance, will speak with landlord

Lougenia Hill- Walk-in, needed another application for rental, explained landlord was going to take our finances and still evict, advised we will help with relocation, house had leaking roof and leaks in home

Joseph Chaisson – Called to check status of check, advised landlord application was processed on Friday, allow time

Nathaniel Thompson – Stated faxed, advised I did not Recvd, will be sending by email

Norman Perry – Called to check status, advised I've left 2 messages for landlord with no response.

Patrick Wilson - Called to check status, left message,

Zena Thompson – Advised needed an addtnl. \$650, advise need to come in a fill out addtl. form and document Walk-in to fill out addtl information Left at 5:10pm

Shirley Phillips – Checked approval amt.

Loretta Balls – Advised needed landlord portion of application

Gladys Dozier – Contacted landlord for verification, will fax back

Shirley White – Check status of application

Betty Stover – Check amt. owed

Eddie Grant – Verify living arrangement

Leroy Robinson – Check amt owed

Placed on Transmittal:

Virginia Johnson
Robert Rodriguez
Zena Thompson

Mailed:
Willie Motley

Entered on Spreadsheet:

Build/Filed: