

From: HR-ADMIN <HR-ADMIN@sceis.sc.gov>
To: Danny VaratDannyVarat@scstatehouse.gov
Date: 12/1/2017 9:44:17 AM
Subject: Your worklist contains leave requests

Your worklist contains one or more leave requests which needs to be processed -see information below for name of employee and dates being requested.

To process the leave request, click one of the following links:

Approve Leave Screen - <https://myscemployee.sc.gov/irj/portal/AppLeave>
MySCEmployee - <https://myscemployee.sc.gov>

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Employee: CATHERINE OATES MCNICOLL (10069801)
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Request: A1.Annual Leave, 11/09/2017 10:00:00 - 11:30:00

Request: A1.Annual Leave, 12/01/2017 15:00:00 - 17:00:00