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*Department of Motor Vehicles*

**Bulletin Number 2004 – 09-20**  
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TO: Property and Casualty Insurers Writing Automobile Insurance

FROM: Marcia Adams, Executive Director

SUBJECT: Deadline for Submission of Paper Notices of Cancellation

Effective September 15, 2004 insurers writing automobile policies are required to submit FR4 Notices of Cancellation **electronically** to the South Carolina Department of Motor Vehicles (SCDMV) using the South Carolina Automobile Liability Insurance Reporting (SCALIR) system, pursuant to the Uninsured Motorist Database Act. Consequently, effective October 15, 2004, the South Carolina Department of Motor Vehicles will no longer accept paper FR4 Notices of Cancellation. Any paper FR4s received on or after October 15, 2004 will be returned to the insurance company submitting them. SCDMV will also provide the South Carolina Department of Insurance a listing of those companies who continue to submit paper FR4s to the SCDMV after October 15, 2004.

The ALIR system also allows registered agencies to submit FR4a insurance compliance information that DMV requires from individuals who have received an FR4 Notice of Cancellation. Although insurers can continue to provide this insurance information by paper means, all insurers are strongly encouraged to submit this insurance compliance (FR4a) through the SCALIR system as well.

If you have any questions concerning the SCALIR system, please visit the SCALIR website located at [www.SC-ALIR.com](http://www.SC-ALIR.com).

Should you have any other questions regarding this bulletin, please contact:

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