

**MINUTES OF MEETING  
OF  
SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION**  
September 3, 1998  
10:30 a.m.

*Approved  
as written  
10/1/98 JMS*

**MEMBERS PRESENT**

Mr. R. Austin Gilbert, Jr.,  
Chairman  
Ms. Rosemary H. Byerly  
Ms. Dianne Chinnes  
Ms. Susan Cole  
Mr. Tim Dangerfield  
Mr. Dalton B. Floyd, Jr.  
Mr. Frank Gilbert  
Mr. Winfred S. Greene  
Mr. Lawrence Gressette, Jr.  
Dr. Harry Lightsey, Jr.  
Gen. Thomas R. Olsen  
Mr. Bill Stern

**MEMBERS ABSENT**

Dr. Joab M. Lesesne, Jr.

**STAFF PRESENT**

Dr. Rayburn Barton  
Ms. Camille Brown  
Ms. Julie Carullo  
Ms. Renea Eshleman  
Mr. Charlie FitzSimons  
Ms. Betsy Gunter  
Ms. Julie Harden  
Dr. Nancy Healy-Williams  
Ms. Yolanda Hudson  
Dr. Gail Morrison  
Dr. Mike Raley  
Mr. John Smalls

Dr. Mike Smith  
Dr. Aileen Trainer  
Ms. Julia Wells  
Dr. Karen Woodfaulk  
Dr. Lynn Kelley  
Mr. Alan Krech  
Dr. David Loope  
Ms. Lynn Metcalf

**GUESTS**

Ms. Theresa Arnold  
Dr. James Arrington  
Mr. Todd Barnette  
Mr. Gary Bell  
Mr. John Bowman  
Mr. Charlie Brooks  
Mr. Don Campbell  
Mr. Douglas Carlisle  
Dr. Mary Cheeseboro  
Mr. Tom Covar  
Dr. Nancy Dunlap  
Dr. James Edwards  
Ms. Janice Edwards  
Mr. John Finan  
Mr. Robert C. Gallagher  
Mr. Ron Garrick  
Ms. Dionne Gleaton  
Dr. Candace Gosnell  
Ms. Susan Graham  
Mr. Tuck Hanna  
Col. Curt Holland  
Dr. Sally Horner  
Mr. Bob Humphries

Dr. David Hunter  
Mr. Charlie Jeffcoat  
Dr. Rich Johnson  
Ms. Karen Jones  
Ms. Star Kepner  
Mr. Thornton Kirby  
Ms. Dorcas Kitchings  
Ms. Cheryl Lee  
Mr. Russell Long  
Mr. Scott Ludlow  
Ms. Rebecca Masters  
Dr. Harry G. Matthews  
Dr. Mike McCall  
Mr. Gary McCombs  
Mr. J. P. McKee  
Mr. Bob Mellon  
Col. Spike Metts  
Mr. Charles Parker  
Dr. Blanche Premo-  
Hopkins  
Mr. William Putnam  
Mr. Tim Revels  
Dr. Ron Rhames  
Mr. Tim Rogers  
Mr. Ed Shannon  
Mr. Charles Shawver  
Mr. Dwayne Smiling  
Ms. Laura Shealy  
Rep. Harry Stille  
Dr. Dewitt Stone  
Dr. Anthony Thompson  
Dr. Marcia Welsh  
Dr. Caroline West  
Mr. Ed West  
Mr. Richard Williams  
Dr. Robert Young

For the record, notification of the meeting was made to the media as required by the Freedom of Information Act.

The meeting was called to order at 10:00 a.m. by Chairman Gilbert, who then asked Mr. Alan Krech to proceed with the introductions.

**1. Introductions**

Guests were introduced and welcomed to the Commission meeting.

**2. Approval of Minutes**

A motion was made (Chinnes), seconded (F. Gilbert), and carried to approve the minutes as written.

**3. Committee Reports**

**3.01 Report of the Executive Committee**

**Chairman Austin Gilbert**

The Executive Committee met on August 25, 1998 to consider Palmetto Fellows Appeals and to discuss the fall Performance Funding Retreat. The summary of that meeting is **Attachment I** to these minutes.

**3.02 Report of the Committee on Academic Affairs  
and Licensing**

**Mr. Winfred Greene**

The recommendations of the Committee for agenda items 3.02a through 3.02i were summarized by Committee Chairman Greene who provided time for any questions. There being none, he made a motion to accept all recommendations as stated. The motion was seconded (Cole) and carried. A list of those recommendations approved is **Attachment II**.

At this point in the meeting, the Committee Chairman presented, on behalf of the Commission, Commendation of Excellence Awards to the Medical Science in Genetics Program at the University of South Carolina and the BS in Physical Therapy Program at MUSC. These programs were recommended as a result of consultants' evaluation of existing programs.

**3.03 Report of the Committee on Access, Equity  
& Student Services**

**Mr. Frank Gilbert**

Committee Chairman F. Gilbert summarized the recommendations of the committee with regard to the following items:

- A) SC Student Loan Corp. Proposed 1998-99 Administrative Budget (**Attachment III.A**)
- B) Annual Summary for the African-American Teacher Loan Program FY 1997-98 was presented as an Informational Report (**Attachment III.B**)
- C) Regulations for the Palmetto Fellows Scholarship Program (**Attachment III.C**)
- D) Regulations of the LIFE Scholarship Program (**Attachment III.D**)

A **motion** (F. Gilbert) was made, **seconded** (Dangerfield) and **carried** to approve those recommendations.

During this Committee's report, Dr. Barton brought the Commission up to date on progress being made toward informing the public, students and parents of students of the guidelines, etc. for the LIFE Scholarship Program as well as on ongoing efforts to organize the process administratively. Commission Chairman Gilbert complimented Dr. Woodfaulk and her division on its implementation and promotion of the Program. He also informed the Commission of the involvement of private colleges in this process.

### **3.04 Committee on Finance and Facilities**

**Ms. R. Byerly**

- A. Permanent Improvement Projects - Requests
- B. Policy and Procedures for Receiving Exceptional Capital Project Requests

A **motion** (Byerly) was made, **seconded** (F. Gilbert), and **carried** to add: **8. Midlands Technical College – Parking Garage**, to the list of **Permanent Improvement Projects**.

A **motion** (Byerly) was made, **seconded** (Chinnes) and **carried** to approve the requests (A) and as proposed (with the stipulation that if, in the case of Clemson's proposals, the additional \$10 million in state appropriations Clemson expects does not materialize, their proposals will be re-addressed) and .

- C. Revised Facilities Policy and Procedures Manual

A **motion** (Byerly) was made, **seconded** (Olsen), and **carried** that the proposed revisions to the *Facilities Manual* be approved. (Items A, B, & C are **Attachment IV**).

- D. Resolution

A resolution (**Attachment V**) was presented by the Committee pledging support in any manner to South Carolina State University as it deals with the aftermath of recent difficult incidents involving its students. A **motion** (Byerly) was made, **seconded** (Gressette) and **carried**, to adopt this resolution and forward it to officials of South Carolina State University.

**3.05 Report of Committee on Planning, Assessment  
and Performance Funding**

**Mr. D. Floyd**

**A. Work Plan for Performance Funding – Year Three**

This was presented as information and is **Attachment VI**.

**B. Consideration of Deferred Year Three Institutional Benchmarks**

Items 2.E.1, 2.E.2, and 3.E.b.a. were deferred until the Committee meets again on September 22. A **motion** (Floyd) was made, **seconded** (Chinnes), and **carried** to approve the Institutional Benchmarks as presented. **Attachment VII**.

{ There was, at this point, a presentation by Dr. James B. Edwards, President of the Medical University of South Carolina. This presentation was moved forward on the agenda due to time constraints on the part of Dr. Edwards. }

**C. Limited opportunity to submit revised benchmarks . . .**

A **motion** was made (Floyd), **seconded** (Stern), and **carried** to approve the recommendations of the Committee. Those are outlined in **Attachment VIII**.

**D. Consideration of Performance Improvement Funding Awards 1998-99**

There was a **motion** (Floyd), **seconded** (Greene), and **carried** to approve the recommendations of the Committee (**Attachment IX**).

**E. Proposed peer groups for Research Universities were presented as information only. Attachment X.**

**4. Report of the Executive Director**

**Rayburn Barton**

**A. Update on KPMG Management Review**

With regard to the State Performance Audit, the committee chaired by Lieutenant Governor Peeler is to meet on September 10 to hear agency responses to the report. The issues to be discussed under the heading of "Cross-Cutting Issues" include articulation among various institutions of higher education in the state; working with institutions on transfer agreements and guidelines; and cooperative arrangements between higher education institution libraries and the State Library.

B. Report on Fiscal Year 97 Audit

Dr. Barton began by stating that he was pleased to report that the number of findings in the State audit Report have been reduced from 13 to 7.

The seven remaining findings are in the following areas:


1) Record-keeping with pay calculations, 2) Allocation of fringe benefits, 3) Maintenance of personnel records, 4) Complying with GAP operating lease closing package, 5) grant accounting, 6) fidelity bond, and 7) refunds of prior expenditures. We have met with the auditors, had the exit interview and have put in place procedures to deal with the remaining findings. Our goal for next year is to have an audit with no exceptions.

5. **Other Business** None

6. **Executive Session**

Commission Chairman Gilbert requested a motion to call the Commission into Executive Session to discuss a personnel matter. After a **motion** (Chinnes) and **second** (F. Gilbert), the Commission met in Executive Session and, during that session, the Commission Meeting was **adjourned** at approximately 12:00 noon.

Respectfully submitted,

  
Betsy A. Gunter  
Recording Secretary

Attachments I-X