

**From:** Marie Waller <MarieWaller@scstatehouse.gov>  
**To:** Kester, Tonykester@aging.sc.gov  
Beard, Renerbeard@aging.sc.gov  
Ellison, Ruchellerellison@aging.sc.gov  
Keller, Tammytkeller@aging.sc.gov  
Newman, Jordanjnewman@aging.sc.gov  
Pondy, Kevinpondyk@aging.sc.gov  
Roberts, Johnrobertsj@aging.sc.gov  
Strong, Crystalcstrong@aging.sc.gov  
Van Cleave, Jenniferjvancleave@aging.sc.gov  
Watson, Daledwatson@aging.sc.gov  
Wolf, Anneawolf@aging.sc.gov  
Zavoras, CatherinecZavoras@aging.sc.gov  
**CC:** Duncan, Stephaniesgduncan@ohr.sc.gov  
Shealy, Boydbshealy@ohr.sc.gov  
**Date:** 11/18/2014 9:54:25 AM  
**Subject:** Supervisory Training

---

I am pleased to announce that The Budget and Control Board will be hosting a Supervisory Skills Training class for the Lieutenant Governor's Office on Aging in December. The dates for the class are December 9, 10, 16 and 17, and the class will be held from 9 - 4 in the Office on Aging. Attendance for the class is mandatory.

Stephanie Duncan of the Board's Human Resources Division will be teaching the course. If you have ideas for the class or topics you would like to see covered, please feel free to email her at the above email. Thank you and I hope you enjoy the class.

Marie Waller  
Chief of Staff  
Lieutenant Governor McGill's Office  
(803) 734-2080