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To: Danny Varat <DannyVarat@scstatehouse.gov>

CC: Lily Cogdill <LilyCogdill@scstatehouse.gov>

Date: 3/6/2017 4:01:30 PM

Subject: Email Delegation Memo

Attachments: 2017-3-6 Email Permissions.docx

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Good Afternoon,

Lily spoke to Lee Ann earlier and it looks like they may not have total clarity on who should have access to which accounts and thus would like a memo/letter establishing a complete list of who should have access to what. I have written the attached memo to that effect, please let us know if it is fine for Lily to add your signature to.

*Best Regards,*

*Catherine McNicoll*

*Director of Legal & Legislative Affairs*

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