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Subject: New Hire Orientation--OPEN NOTICE--DATE CHANGE
Location: Small Conference Room, Aging
When: 2/10/2017 10:00:00 AM - 2:00:00 PM

2 of the 3 attendees have a conflict on the 3rd. This is the date that worked best for most people. If it doesn't work for you, let me know and we'll plan a separate meeting. Please follow the schedule that has been used in the past. Thanks!