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**Date:** 5/20/2002 12:25:36 PM

**Subject:** Manager Training

**Attachments:** Revised Manager List.xls

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Reminder to all employees scheduled to attend the one-day Manager Training class (see attached list). Manager training will begin at 8:00 a.m. and will be conducted in Training Room 4 at the Outlet Point Training Center.

Please feel free to contact me if you have any questions.

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