

DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

ACTION REFERRAL

TO	DATE
Roberts/FOIA	3-23-15

DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER 000211	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR CC: Post, Davis, Seura, Lynch Brooks, Mullis Cleared 4/8/15 letter attached.	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____ <input checked="" type="checkbox"/> FOIA DATE DUE 4-6-15 <input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

Brenda James

From: Colleen Mullis
Sent: Monday, March 23, 2015 10:38 AM
To: Brenda James
Cc: Peter Brooks; Bryan Kost; Jan Polatty
Subject: FW: FOIA request -- Director Soura
Attachments: FOIA_email_HHSSoura.pdf

RECEIVED

MAR 23 2015

Department of Health & Human Services
OFFICE OF THE DIRECTOR

Brenda –

Please log and process this FOIA request.

Bryan & Pete –

Please note she is asking several questions as part of a media inquiry to go along with the FOIA request.

I will acknowledge receipt of the email from Jamie.

Thank you.

Colleen

Colleen Mullis
Public Information Director II
Colleen.Mullis@scdhhs.gov
803.898.2452
cell: 803.605.4848
1801 Main Street Suite 1100
Columbia, SC - 29201
www.scdhhs.gov



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From: Self, Jamie [mailto:jself@thestate.com]
Sent: Monday, March 23, 2015 9:34 AM
To: Colleen Mullis
Subject: FOIA request -- Director Soura

Hi Colleen,

Attached you will find an official FOIA request for Director Soura. Please confirm that you received it and note the questions for him below.

Director Soura,

In light of news about public officials' use of email and lack thereof, I am surveying officials across state government about their email practices. An FOIA request is attached.

I'm also asking officials to answer a couple of questions:

Do you currently use a private or personal email account to send or receive emails related to state business?

Have you ever used a private email account to conduct state business?

Please let me know if you have any questions.

Best regards,

Jamie Self

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Jamie Self
The State, Columbia
SC government, politics, K-12 ed
@jamiemself
office: 803-771-8658

To: Director Christian Saura
S.C. Department of Health and Human Services

This is a request under the S.C. Freedom of Information Act.

With recent news about the use or lack of use of emails by public officials, The State is surveying several S.C. government leaders on their use of email to conduct state business.

To that end, we are requesting all emails you received or sent -- from government or private email accounts -- in conducting state business for the week of Sunday, March 1, 2015, through Saturday, March 7, 2015.

If you withhold any emails from disclosure, please say how many and why.

Please waive any fees associated with this request as it is being made in the public's interest.

I prefer to receive the documents in electronic form or to review the documents in your office, if possible.

If you have any questions, please contact me at jself@thestate.com or 843-478-3262.

Best regards,

Jamie Self
The State
1401 Shop Road
Columbia, SC
29201

Nikki Haley GOVERNOR
Christian L. Saura DIRECTOR
P.O. Box 8206 Columbia, SC 29202
www.scdhhs.gov

TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request: _____		\$ _____
Total Amount Due SCDHHS:		\$ _____

Please remit the above amount to the following address:

Bureau of Fiscal Affairs
South Carolina Department of Health and Human Services
Post Office Box 8297
Columbia, South Carolina 29202-8297

Please contact _____ should you have any questions.

Signature

Date:

Log # 211



Nikki R. Haley GOVERNOR
Christian L. Saura DIRECTOR
P.O. Box 8206 > Columbia, SC 29202
www.scdhhs.gov

April 8, 2015

VIA EMAIL ONLY: jself@thestate.com

Ms. Jamie Self
State Newspaper
1401 Shop Road
Columbia, SC 29201

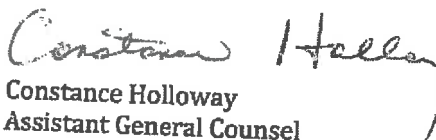
Dear Ms. Self:

This is in response to your request for information from the South Carolina Department of Health and Human Services (DHHS) pursuant to the South Carolina Freedom of Information Act (FOIA). You have requested e-mails of Director Christian Saura from government or private e-mails account-in conducting state business for the week of Sunday, March 1, 2015 through Saturday March 7, 2015.

Please use the link that has been provided via e-mail to access the requested information. Please note that nine emails have been withheld from disclosure because they contain personal health information.

Thank you for your request. If you have any questions, please feel free to contact me, at (803) 898-0062.

Sincerely,


Constance Holloway
Assistant General Counsel