

From: HR-BATCH <HR-BATCH@sceis.sc.gov>
To: Kester, Tonykester@aging.sc.gov
Date: 1/21/2015 9:00:04 PM
Subject: Approve expense report of TAMMY S KELLER

Work Item in SAP System: ECP

Work Items are for Travel Approvals

Supervisors, log on to MySCEmployee and go to the Universal Work List to process your Travel work item.

If you have any problems logging on, contact your system administrator.

Personnel no.: 10006909 Trip no.: 0000084439

Trip begins: 01/09/2015 08:30:00

Trip ends: 01/09/2015 15:00:00

Reason: SLED Inv. 15-0013

Location: 195 Burdete Dr.

Country: US - South Carolina

Total costs: USD 7.00

Advance: USD 0.00