

From: Veldran, Katherine
To: Koch, Paul <Paul.Koch@admin.sc.gov>
CC: Marcia S. Adams (Marcia.Adams@admin.sc.gov) <Marcia.Adams@admin.sc.gov>
Date: 9/3/2015 4:21:07 PM
Subject: RE: State House quesitons

Paul,
I've received two more questions as follow ups.
Thank you,
Katherine

Does DOA or DGS have guidelines similar to the link below?

http://www.uscapitolpolice.gov/special_events/Special-Events_Guidelines-Application.pdf

**Or is this the only information the State provides for events?
Use of the State House and Grounds**

The Division of General Services schedules persons, organizations or groups to use the State House and State House grounds for various purposes and events when the use will not interfere with or disrupt governmental functions. Requests to schedule an organized activity at the State House or on State House grounds should be submitted by e-mail to the State House Events Coordinator at scstatehouseevents@admin.sc.gov.

A "State House Event Information Form" must be completed and the "Conditions for Use of South Carolina State House and Grounds" read and signed. Upon receipt of your request, the Division of General Services will review and notify you of approval. If you have any questions, please contact the Division of General Services at (803) 737-3880.

Click here for the form - [State House Event Information Form & Conditions for Use](#)

Nolan L. Wiggins Jr. - Director
Department of Administration
Division of General Services
1200 Senate Street, Suite 408
Columbia, SC 29201
803.737.3880
803.737.0592 fax

Do we have a map that shows our allowed demonstration zones? Similar to the one included in the US Capitol guidelines?

http://www.uscapitolpolice.gov/special_events/Special-Events_Guidelines-Application.pdf

From: Koch, Paul
Sent: Wednesday, September 02, 2015 5:30 PM
To: Veldran, Katherine
Cc: Adams, Marcia
Subject: State House quesitons

Katherine,

Please see attached for responses to questions on reservation process for State House and grounds. I have also attached the list of people that are informed of events on the grounds.

Thanks,
Paul