

From: Kelly Barbrey <KBarbrey@Columbiaauthority.com>
To: Mottel, HaleyHaleyMottel@gov.sc.gov
Kelsey CarmichaelKCarmichael@Columbiaauthority.com
Veldran, KatherineKatherineVeldran@gov.sc.gov
'Lee Ann Kornegay'lakornegay@gmail.com
Date: 12/3/2015 3:38:56 PM
Subject: RE: Carolighting Program Thank Yous

The following week (of Dec. 14) is tricky for evenings on my end with several holiday drop ins, etc. Kelsey and I are open the following day time frames within the next two weeks over coffee if any suit y'all:

Tuesday Dec. 8 at 10:30am
Wednesday Dec. 9 at 10:30am
Thursday Dec. 10 8:30-9:30am
Any afternoon the week of December 7 at 3:00pm
Wednesday Decmeber 16 at 8:30 or 9am
Thursday December 17 at 8:30 or 9am
We could probably also do 3pm Tuesday or Wednesday Dec. 15 or 16.

I know it's a crazy time of year! I hope we can find a time that works. If not, we can look at the first of the year.

From: Mottel, Haley [mailto:HaleyMottel@gov.sc.gov]
Sent: Wednesday, December 02, 2015 3:05 PM
To: Kelsey Carmichael; Kelly Barbrey; Veldran, Katherine
Cc: 'Lee Ann Kornegay'
Subject: RE: Carolighting Program Thank Yous

Thank you for the list of suggested thank yous! The photo agreement looks good.

Does the group have availability two weeks out? Unfortunately we are tied up next week during the evenings.

Thank you!
Haley

From: Kelsey Carmichael [mailto:KCarmichael@Columbiaauthority.com]
Sent: Wednesday, December 02, 2015 2:53 PM
To: Kelly Barbrey; Veldran, Katherine; Mottel, Haley
Cc: 'Lee Ann Kornegay'
Subject: RE: Carolighting Program Thank Yous

Regarding the meeting time, I just put something on my calendar for Thursday evening but am still available Tuesday or Wednesday.

Thanks!

Kelsey Carmichael
Marketing Associate
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From: Kelly Barbrey
Sent: Wednesday, December 02, 2015 2:45 PM
To: 'Veldran, Katherine'; haleymottel@gov.sc.gov
Cc: 'Lee Ann Kornegay'; Kelsey Carmichael
Subject: Carolighting Program Thank Yous

Katherine,

Below please find a the list of thank yous for the Carolighting. If you would like for us to mail these out for you once the Governor signs we can do so or we can send you a mailing list when we compile. We will need a few days to collect mailing addresses for most as we have been corresponding primarily via email.

- Bill Ellen, Midlands Authority for Conventions, Sports, & Tourism
 - General thank you
 - Jane Suggs, The Garden Club of Columbia
 - On planning committee, coordinated tree delivery and set up
 - Columbia Garden Club
 - General thank you
 - The Garden Club of South Carolina
 - General thank you
 - TimberTech, delivered tree
 - Tree delivery and set up
 - Susan Wyatt, Carolighting Children's Choir director
 - General entertainment thank you
 - Dreher High School Choir
 - General entertainment thank you
 - Emanuel AME Church
 - General entertainment thank you
 - First Baptist of Columbia, Interpreters
 - General thank you
 - Fort Jackson's Own 282nd Army Band
 - General entertainment thank you
 - Furman Bell Tower Boys
 - General entertainment thank you
 - Hallelujah Singers
 - General entertainment thank you
 - Nigel Robertson
 - General thank you
 - Jeff Kersey
 - General thank you
 - Santa Claus
 - General entertainment thank you
 - Southern Bronze Handbell Ensemble
 - General entertainment thank you
 - Columbia Marriott Hotel
 - Donated & delivered hot chocolate
 - Spectra Food Service
 - Donated cookies
 - Pinetum Christmas Trees in Maryland
 - Specifically to Marshall and Cindy Stacy for donating this year's tree as a gesture of hospitality and good will toward the state of SC following the flood
 - Annette Hoover, USC professor of HRTM classes
 - Students volunteered to help set up, manage refreshments, assist entertainment, etc.
- Lee Ann Kornegay
- Event coordinator hired to help out the Midlands Authority/CVB

Also, if you have enough programs, we can include the following departments and partners as well with a

general message/thank you:
City Center Partnership
City of Columbia Police Department
South Carolina Bureau of Proctective Services
South Carolina Department of Corrections
South Carolina Department of Public Safety
South Carolina ETV
South Carolina Highway Patrol
South Carolina Department of Parks, Recreation & Tourism
Uptown Gifts

Please let me know your thoughts on the following for the photography agreement:

Photography of the Governor's Carolighting 2015 by Sam Holland is for use by the Office of the Governor and the Columbia Metropolitan Convention & Visitors Bureau (CVB) for event promotional purposes and publicity. The Office of the Governor and the CVB may authorize use by media outlets for promotional purposes. Use of these photos by other individuals and entities is prohibited without written permission from the Office of the Governor or the CVB. Photo credit: Sam Holland Photography.

We can certainly amend this per your direction and send a similar letter (either on our letterhead or yours) to Thomas Hammond for all parties to sign.

Kelsey, Lee Ann and I are all open between 5-7pm on Tuesday, Wednesday or Thursday evening next week for a wrap up meeting. Please let me know if any of those work with your schedules and where you would like to meet.

Thanks!

Kelly Barbrey
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