

**WIL LOU GRAY OPPORTUNITY SCHOOL
BOARD OF TRUSTEES
MINUTES OF JULY 26, 1991**

The Board of Trustees convened for a scheduled meeting at 8:00 p.m. on July 26, 1991, at the Mills House Hotel, Charleston, South Carolina. Trustees in attendance were: Dr. Louise Scott, Ms. Wilhelmina McBride, Mr. Vince Rhodes, Ms. Mickey Lindler, Mr. DeVon Belcher, Mr. Frank Hart, Mrs. Olive Wilson, Mrs. Betty Henderson, and Dr. Marvin Efron. Mr. John Robinson was present representing Dr. Barbara Nielsen. Staff present were Dr. Mary Catherine Norwood and Mr. Harry McMinn.

Dr. Scott called the meeting to order. She stated for the record that the notice of the meeting was provided to the public in conformance with the requirements of the S. C. Freedom of Information Act, Section 30-4-80(d) of the S. C. Code of Laws, 1976 as amended. Notice of the meeting was provided for publication to The State Newspaper, The Journal of Lexington, and The Lexington Dispatch in Lexington.

Dr. Scott welcomed everyone. Mrs. Betty Henderson, new board member from Greenwood, was formally introduced to the group.

Dr. Scott then called for approval of the agenda. Mr. Rhodes made a motion to approve the agenda. The motion was seconded by Mr. Hart. The motion was passed.

Next, Dr. Scott called for approval of the board minutes of May 1, 1991. A motion was made by Dr. Efron that these minutes be approved as written. The motion was seconded by Mr. Rhodes. The motion was passed.

An addendum of the January 18, 1991, board minutes was made by the board as follows: It was the intent of the board for the \$79,440 from the endowment fund to be transferred to the operating account

to replace funds **from** various line items that had been used to pay for the WICAT Computer Remedial Program which was used to assist in the Remedial Program for the students.

At this time Dr. Scott called on Dr. Norwood for the Superintendent's Report.

Dr. Norwood reported on budget priorities for 1992-93. She explained that first priority remains those renovations to the dormitories currently approved for the next bond bill when it occurs. Other priorities in order are: Additional vocational area for instruction, completion of replacement of dormitory furnishings in 2 dorms and replacement of fleet vehicles as outlined in the plan approved last year.

Increase funding for truant students to include funds for vocational teacher and youth counselor for which we have FTE's but lack funding. The truancy fund established in 1985 has eroded the number of truant students which the program was designed to serve.

Concerning the proposed DMP revision, Mr. Robinson recommended the Superintendent serve as chairperson and the committee be an odd number with no more than seven members. It would also be a cross section of not only the educational staff but also youth counselors. Mr. Robinson said hopefully the document would be in place by January to go before the State Board.

Mr. Hart made a motion that the Chairman appoint the review committee. Mr. Rhodes seconded the motion. Dr. Scott recommended the following members of the committee: the Superintendent would chair the committee, two teachers, one youth counselor, the Director of Psychological Services, the principal and the board chairman.

Next Dr. Norwood explained that she has received information from the National School Boards Association concerning the opportunity to

be involved in a committee shaping national issues. She said the board could recommend someone to serve on that direct affiliate action network concerning national education issue.

The board was informed that we received the Target 2000 Arts in Education Curricula Grant in the amount \$9,982.00. This is a continuation of the grant we had last year.

She also informed the board that we are putting in place a policy this year that involves the emergency bus ticket policy. The policy would state that every student who enrolls will deposit with the finance office \$30.00 to cover transportation home should the student need to be sent home for disciplinary action or a medical reason and if the \$30.00 was used it would be replaced. Withdrawal of these funds can only be authorized by the administration.

Dr. Norwood said at the last budget committee meeting a new work station was discussed for Brenda Stork. She said because this is a furnishing for the agency director's office, this requires board approval. We have received a quote of approximately \$1700.00 for a new one or \$900.00 for a refurbished work station. Mr. Hart made a motion that a satisfactory reconditioned desk could be secured when funds become available or purchase a new desk if a satisfactory reconditioned desk was not available. The motion was seconded by Mrs. Wilson. The motion was passed.

At this time Dr. Norwood read to the board a letter she received from the Honorable Earle Morris concerning his recent visit to the Opportunity School. Mr. Morris commended the staff for the great job they are doing for the school and the care and concern that is always given to the Wil Lou Gray students. He said he would always do whatever he could to assist the Opportunity School.

This concluded the Superintendent's Report.

Dr. Scott informed the board that they were provided with a copy of the list of board committees. Dr. Scott said she assigned Mrs. Betty Henderson to the Wil Lou Gray Award Committee and to the Policy Committee in place of Mrs. Linda Sledge. She said there were no other revisions on the members of these committees.

Next Dr. Scott called on Mrs. McBride for a report from the budget committee. She said Mr. McMinn was not yet present, however, the budget committee met and they have asked Mr. McMinn to give the board a budget report. Dr. Norwood said basically the budget committee meeting primarily addressed restructuring the budget that was submitted last year so that we can meet program needs and not have to do transfers.

Dr. Norwood told the board that they would find in their folder a program evaluation report for their review.

Dr. Scott then called on Mr. Belcher for a Foundation Report. Mr. Belcher said he would report to them at a later time. Dr. Scott asked the Foundation Committee to prepare a Financial Statement of the Foundation for 1990-91 to be submitted to the board.

The next standing committee report was a report from Dr. Efron on the Policy Committee. Dr. Efron said he met with Dr. Norwood and Mrs. Stork to review Section J and several other policies. Dr. Efron said these policies were previously mailed to the board for their review. These policies were reviewed by Dr. Efron for a first reading as follows: JA, JBCD, JCAB, JCDA, JCDA-R, JCDB, JCDA-A, JCDAB, JCDAC, JCDAE, JCDAE-R, JD, JGCC, JGFA, JGH, JH, JK, JL, JN, JR, JS, DFG, EGC, JGF, JQE, JHCD, JHCD-E and GBU.

The following recommended revisions were made in reference to the above policies:

Policy JCDA-R, Behavior And Responsibilities, Mr. Robinson made the recommendations that "he/she" be added to No. 1. Also in No. 9. Mr. Robinson made the recommendation that the "Students will

receive a progress report" in lieu of "Students will see a progress report". Mrs. Lindler recommended deleting the first sentence of No. 1, "The school day begins at 8:05 a.m.", and delete "at 8:10 a.m." in the second sentence. Mrs. Lindler also recommended the first sentence in No. 12 to read "Lady-like and gentlemanly conduct is expected always as outlined in the student handbook."

Policy JCDB, Student Dress Code, Dr. Scott recommended T-shirts be deleted in No. 5.

The following revision was recommended to JCDAB, Alcohol Use: 1) That the policy remain as a regulation. 2) "No student" in line one and line six should be changed to "Any student". 3) "Shall be subject to disciplinary action" should be added at the end of paragraph one. 4) Change verbs to plural.

Policy JCDAC, Drug Use, should also remain as a regulation.

Policy JCDAE, Firearms and Weapons, it was recommended that "designed to damage a person or property" in the second paragraph be deleted.

Policy JD, Discipline, it was recommended to leave this as a regulation and delete "8:00 a.m. to 3:15 p.m.".

Policy JGCC, Communicable Diseases, change "child" to "student" in the first sentence.

Policy JGFA, Emergency Drills, add "counselors" to line three.

Policy JN, Awards, the second sentence should read: Also, awards are given to employees for twenty years of continuous service to the school in keeping with state guidelines.

Policy JR, Student Records, the first sentence should read "A permanent academic record is maintained under the principal's supervision on each student." After further discussion, Dr. Efron said this policy would be reworded and presented to the board for a second reading.

Policy DFG, Fees, Payments, and Rentals, "with any other agency" should be deleted. It was also recommended that this policy be re-worded.

Policy EGC, Property, was recommended to read: "The Superintendent will submit as information to the board any capital

expenditures of any significant amount that has not already been approved in the budget."

Policy JGF, Student Safety And Health, it was recommended to delete the first sentence of the second paragraph, "Since smoke from cigarettes may prove harmful even second hand."

It was recommended that policy JHCD be reworded.

A motion was made by Dr. Efron that the above policies be accepted for first reading as corrected. The motion was seconded by Mrs. Wilson. The motion was passed.

The next policy discussed was CEI, Evaluation of The Superintendent. Dr. Efron submitted a copy of recommended changes to the board. There was some board discussion concerning this policy. Dr. Efron made a motion to accept this policy with the recommended revisions. The was seconded by Mr. Rhodes. The motion was passed.

The following policies were reviewed for second reading: DFB, DFC, DFK, DJ, EBG, EBH, EBI, EC, EDAA, EDAA-R, and EE. Dr. Efron made a motion that these policies be adopted for second reading. The motion was seconded by Mrs. Wilson. The motion was passed.

Dr. Scott then called on Mr. Hart for a Personnel Committee report. Dr. Norwood informed the board that there have been recent resignations of two Youth Counselors. Also, Edith Weaver would be begin employment as a teacher on August 13. We have also employed Westin Stevens for the central receiving position. Mr. Hart made a motion that the board ratify these personnel actions. The motion was seconded by Mr. Rhodes. The motion was passed.

Next, Dr. Scott asked Mr. Rhodes for a report from the Facilities Committee. Mr. Rhodes said the board was provided with a copy of the Governmental Real Estate Lease and reviewed this lease with a recommended change.

Dr. Norwood also said she had two renewal lease agreements which needed to be signed for the two offices that are currently rented on campus. They are School for the Deaf and Blind Resource Center -and the Federation of Older Americans. Mr. Rhodes made a motion that these lease agreements be accepted. Mrs. Wilson seconded the motion. The motion was passed.

Dr. Norwood also received a Memorandum of Understanding with the University of South Carolina for their evening programming. They are requesting additional space for these programs again this year. Mr. Hart made a motion to accept this agreement. Mrs. Wilson seconded the motion. The motion was passed.

At this time Dr. Scott reviewed the Statute and board reviewed same. After some board discussion, Mrs. Lindler made a motion that we accept the statute as submitted to the board from Senator Setzler. Dr. Efron seconded the motion. The motion was passed.

The board adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mickey Lindler". The signature is written in dark ink and has a fluid, connected style.

Mickey Lindler