

**From:** Kester, Tony <kester@aging.sc.gov>  
**To:** Ellison, Ruchellerellison@aging.sc.gov  
**Date:** 8/5/2014 8:01:31 AM  
**Subject:** Fwd: Operating Budget Training  
**Attachments:** image001.png

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Tony Kester  
Aging Director  
South Carolina Lieutenant Governor's Office on Aging  
1301 Gervais Street, Suite 350  
Columbia, SC 29201  
Phone 803-734-9910, Fax 803-734-9886  
kester@aging.sc.gov

Begin forwarded message:

**From:** "Carter, Melvin" <mlcarter@budget.sc.gov>  
**Date:** August 4, 2014 at 10:49:28 AM EDT  
**To:** "Kester, Tony" <kester@aging.sc.gov>  
**Subject:** **Operating Budget Training**

Agency Budget Leader:

Within the next few weeks we will begin working on operating budgets for FY2015-2016. The Executive Budget Office (EBO) will be responsible for training individuals, identified by each agency, to ensure that they are equipped to manage the process. Training will most likely be held toward the end of August. Below you will find a list of individuals identified for your agency. Please confirm whether these are the individuals that should be participating in the process. We also need you to confirm whether each of the identified individuals have received BOBJ and PBF training. Please contact me with any questions you may have. If you need to amend the list please forward any changes back to me no later than Wednesday August 6, 2014.

Lieutenant Governor's Office  
Ruchelle Ellison  
Tommy Taylor  
Tony Kester

Lewis Carter, MHA

Executive Budget Office  
1205 Pendleton Street  
Edgar Brown Bldg., Suite 529  
Columbia, SC 29201  
Phone: 803-734-0638  
Email: [mlcarter@budget.sc.gov](mailto:mlcarter@budget.sc.gov)