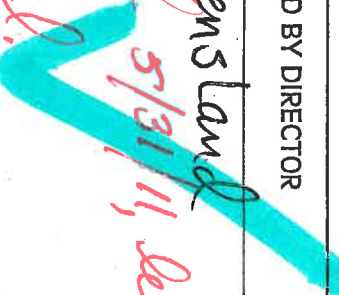


DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

ACTION REFERRAL

| | |
|----------------|---------|
| TO | DATE |
| Singleton/FOIA | 5-18-11 |

| DIRECTOR'S USE ONLY | ACTION REQUESTED |
|--|---|
| 1. LOG NUMBER 000516 | <input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____ |
| 2. DATE SIGNED BY DIRECTOR CC: Stensland cleared 5/31/11, letter attached.  | <input checked="" type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____ <input checked="" type="checkbox"/> FOIA DATE DUE 6-2-11 <input type="checkbox"/> Necessary Action |

| APPROVALS (Only when prepared for director's signature) | APPROVE | * DISAPPROVE (Note reason for disapproval and return to preparer.) | COMMENT |
|---|---------|--|---------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |



Performance. Service. Integrity.

Policy Studies Inc.
1899 Wynkoop Street
Suite 300
Denver, Colorado 80202
303.863.0900
303.295.0244 Fax

May 16, 2011

Mr. Daniel W. Covey

Procurement Officer

Materials Management Office

Capital Center

1201 Main Street, Suite 600

Columbia, SC 29201

RECEIVED

MAY 18 2011

Department of Health & Human Services
OFFICE OF THE DIRECTOR

Dear Mr. Covey:

As part of our post-proposal improvement process and under the Freedom of Information Act, we request proposal documents relating to RFPs on which we bid. We request that South Carolina provide the following documents for this procurement:

1. The State's detailed scoring and evaluation sheets for all bidders
2. Original pricing submitted by all bidders other than PSI
3. Best and final offer pricing submitted by all bidders other than PSI
4. Complete proposals submitted by all bidders other than PSI

In the interest of time, we prefer to receive these documents via e-mail. Our second preference is to receive them on CD. We will gladly reimburse the State for any expenses associated with copying the documents or producing CDs incurred as a result of this request. If you cannot send soft copy documents via e-mail, please charge shipping costs to our UPS account number F469R7. Shipments should be sent to:

Christine LaFortune

PSI

1515 Wynkoop Street, Suite 400

Denver, CO 80202

303-285-7231

clafortune@policy-studies.com

We appreciate your prompt response to our inquiry. Please contact me if you need additional information.

Christine LaFortune
Proposal Manager

From: "Christine LaFortune" <clafortune@policy-studies.com>
To: <stensland@scdhs.gov>
CC: "Christine LaFortune" <clafortune@policy-studies.com>, "Richard Curley" ...
Date: 5/17/2011 4:34 PM
Subject: FW: Open Records request for Enrollment Broker proposals
Attachments: PSI FOIA letter for SC.doc

Jeff,

Thanks very much for your help on the phone just now. Here's the FOIA request I sent to Daniel Covey yesterday, which he forwarded to Ms. Aiston for handling. As a clarification, we'd like to get the scoring sheets as soon as possible, preferably in the next day or two; the full proposals are a lower priority for us. I appreciate anything you can do to accommodate this.

Thanks again,

Christine LaFortune
Proposal Manager

Policy Studies Inc. (PSI) - Transforming policy into action.
1515 Wynkoop Street
Suite 400
Denver, Colorado 80202-1730

303.285.7231 Direct
720.373.7760.Cell
303.295.0244 Fax
clafortune@policy-studies.com
<http://www.policy-studies.com>

PSI works with our clients to develop the most effective solutions for connecting people to programs at the lowest cost-and to transform public policy into programs that achieve tangible results.

Please consider the environment before printing this email.

Confidentiality Notice: This email may contain confidential and privileged material for the sole use of the intended recipient. Any review or distribution by others is strictly prohibited. If you are not the intended recipient please contact the sender and delete all copies.

From: Christine LaFortune
Sent: Monday, May 16, 2011 1:50 PM
To: 'Covey, Daniel'
Subject: Open Records request for Enrollment Broker proposals

Mr. Covey,

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MAY 18 2011

Department of Health & Human Services
OFFICE OF THE DIRECTOR

Attached please find our request for copies of competitor proposals and scoring sheets regarding Solicitation 5400002549, Enrollment Broker Services.

Thanks very much,

Christine

Christine LaFortune
Proposal Manager

Policy Studies Inc. (PSI) - Transforming policy into action.
1515 Wynkoop Street
Suite 400
Denver, Colorado 80202-1730

303.285.7231 Direct
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MAY 18 2011

Department of Health & Human Services
OFFICE OF THE DIRECTOR

From: Jeff Stensland
To: Polatty, Jan
Date: 5/17/2011 4:40 PM
Subject: Fwd: Open Records request for Enrollment Broker proposals
Attachments: FW: Open Records request for Enrollment Broker proposals

Jan, this an FOIA that went to a Ms. Alston in contracts yesterday. This person resent the request with a calcification and wanted some information ASAP.

Jeff Stensland
SC DHHS
(803) 898-2584

RECEIVED

MAY 18 2011

Department of Health & Human Services
OFFICE OF THE DIRECTOR

TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

| | | |
|---|-------------|-----------------|
| Staff processing time at \$10.00 per hour | _____ Hours | \$ _____ |
| Pages copied at \$.10 per page | _____ Pages | \$ _____ |
| Pages faxed at \$.20 per page | _____ Pages | \$ _____ |
| Shipping and Handling Costs | | \$ _____ |
| Other costs associated with the FOIA request: | _____ | \$ _____ |
| Total Amount Due SCDHHS: | | \$ _____ |

Please remit the above amount to the following address:

Bureau of Fiscal Affairs
South Carolina Department of Health and Human Services
Post Office Box 8297
Columbia, South Carolina 29202-8297

Please contact _____ should you have any questions.

Signature _____

Date: _____

Log # 000516 ✓

South Carolina
Department of Health and Human Services
Post Office Box 8206
Columbia, South Carolina 29202-8206

May 31, 2011

Memorandum

From: Vicki Johnson
Assistant General Counsel

Subject: FOIA – Log #000516

On May 23, 2011, I spoke with Christine LaFortune of PSI, who had forwarded a FOIA request to Jeff that had been previously sent to Daniel Covey at MMO. I confirmed in my conversation with Christine that she had spoken with MMO and was being sent the requested information. Ms. LaFortune indicated that her FOIA request was fulfilled and there was nothing further that she required from SCDHHS.