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Date: 9/25/2007 1:32:13 PM
Subject: Wish List

Hello Mrs. Adams,

Here is the wish list for the Orangeburg #38 Office.

1. More work space on the front counters
2. Equal number of computers as employees
3. Another computer and a printer at the greeter desk
4. A larger greeter desk that can be used for 2 employees
5. 5 more testing machines
6. More efficient cleaning crew
7. A television for customers in lobby
8. New carpet installed behind the front line, dealer desk area and managers office
9. The front 3 windows in the lobby tinted to cut down on the sun glare and help with heating and cooling
10. More eye machines
11. Update public restrooms with a child changing table
12. Enclose the testing area for sound purposes
13. Some sort of updated system for storing the tags behind the front counter
14. The cash drawer on the front counter will need to be updated (something like in the Aiken office), our cash drawers are always needing to be replaced with new locks due the cabinets wood is worn out.
15. Smaller PC on the front counter
16. 4 more fluorescents lights for reviewing titles for fraud
17. A better organizers to help store tags in our break room
18. New blinds for all the windows
19. Upgrade on the landscaping
20. Desk in the manager's office that will lock
21. More ceiling light in the manager's office
22. Need of a storage building - due to all janitorial supplies (mop and bucket) are kept outside by the back entrance door in the view of public.
23. The rail road tires that are used for landscaping around the flower beds are broken and dry rotted, needing to be replaced
24. Need of a water hose reel, due to the water hose is stored by throwing across scrubs
25. Several park benches around the outside for the customers to enjoy the outside weather instead of waiting inside.
26. Front entrance door awning overhead is dirty and stuffed with paper and towels to prevent birds from nesting - need to be replaced or cleaned
27. Trash bins on the outside need to be replaced due to rust and dirt
28. Handicapped parking signs are old and faded
29. Vehicle services signs on the outside are cracked and dirty

Sandra G. Sumpter/Manager
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