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Date: 11/7/2014 7:44:11 PM

Subject: Please check this!

Attachments: 2. FICCI FEDERATION HOUSE HOLDING TIME 9 40 9 55.docx

3. FICCI HIGHER EDUCATION SUMMIT.docx

1. INDIA BRIEFING AND BREAKFAST.docx

Governor Haley Shell - 11 7.docx

This is how I am doing the rest of the delegation's schedules.

Here is what I was thinking on her shell schedule + briefings. Shell schedule would go in front for the day, with the ordered briefs immediately behind in chronological order. We could also add a # beside the event name on the shell schedule then add that # to the brief (Ex. "Briefing & Breakfast - #1) to make them easier to locate, if you want. Any highlighted event on the shell would have a briefing to accompany.

Before I do any more of this, please look over and let me know your thoughts. If you don't like it this way, I'll stop and we can use the larger version that we've been using. #3 for Edu Summit would most closely mirror the briefings for most meetings and events (1 and 2 just required additional info that wouldn't be included in the schedule, so I wanted to include them for demonstrative purposes).

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