

Aiken City Council Minutes

November 24, 1997

Present: Mayor Cavanaugh, Councilmembers Anaclerio, Clyburn, Papouchado, Perry, Radford, and Price.

Others Present: Steve Thompson, Gary Smith, Roger LeDuc, Anita Lilly, Carrol Busbee, Bill Huggins, Terry Rhinehart, Stanley Quarles, Sara Ridout, Tom Smith of the Aiken Standard, Chasiti Kirkland of the Augusta Chronicle, and 40 citizens.

Mayor Cavanaugh called the meeting to order at 7:35 P.M. Mayor Cavanaugh led in prayer which was followed by the pledge of allegiance to the flag. The minutes of the regular meeting of November 10, 1997, were considered for approval. Councilman Anaclerio moved that the minutes be approved with corrections as noted. The motion was seconded by Councilwoman Papouchado and unanimously approved.

ELECTION REPORTNovember 4, 1997At-LargeCouncilman AnaclerioCouncilman PerryDistrict 2Councilwoman PriceDistrict 4Councilman Radford

Mayor Cavanaugh stated the Election Commission would give a report on the results of the General Election held on November 4, 1997.

Mr. Richard Johnson, Chairman of the Election Commission, made the following report to Council on the election held on November 4, 1997.

On November 4, 1997, the City of Aiken conducted a General Election to fill four (4) expiring seats on City Council. The election was conducted under the 4-2-1B Single Member District Plan.

One Council Member was elected from District 2.

One Council Member was elected from District 4.

Two Council Members were elected at large.

Notification of the election was made public through newspaper advertising as prescribed by law. The following persons qualified and their names were placed on the ballot.

District 2:	Lessie B. Price	Democrat
District 4:	Eric M. Radford	Republican
At Large:	Michael Anaclerio	Republican
At Large:	Robert S. Perry	Republican

With 3,699 votes cast in the election, the results are as follows:

District 2:	Lessie B. Price	540 Votes
District 4:	Eric M. Radford	622 Votes
At Large:	Michael Anaclerio	1,308 Votes
At Large:	Robert S. Perry	1,221 Votes
Write-In:	Wade Brodie	1 Vote
	Ronnie Bolton	1 Vote
	Rosemond McDuffie	1 Vote
	Martin Billy	1 Vote
	Ronnie West, Sr.	2 Votes
	S. L. Smith	1 Vote
	P. K. Smith	1 Vote

We hereby certify the election of Lessie B. Price to District 2, Eric M. Radford to District 4, Michael Anaclerio - At Large and Robert S. Perry - At Large. Their term of office shall be for a period of four (4) years.

Attached is a tabulation of votes by districts and precincts.

Respectfully submitted,

MUNICIPAL ELECTION COMMISSION
s/Richard Johnson, Jr., Chairman
s/Andrew C. Marine
s/H. A. McClearen

<u>Precinct</u>	<u>District 2</u> <u>Lessie B. Price</u>	<u>District 4</u> <u>Eric M. Radford</u>	<u>At Large</u> <u>Michael Anaclerio</u>	<u>At Large</u> <u>Robert S. Perry</u>
1	28	0	157	148
2	92	0	15	15
3	49	0	39	40
4	118	0	13	13
5	51	43	76	65
6	0	122	172	163
16	13	0	18	18
20	0	99	191	181
35	27	0	42	41
46	151	0	7	8
47	0	0	137	132
52	0	111	113	99
53	0	220	206	185
60	0	0	71	64
64 Barrier Free	0	0	0	0
65 Fail Safe	2	3	3	5
66 Absentee	9	24	47	43
Challenged Ballot	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>
Total	540	622	1,308	1,221

Councilwoman Clyburn moved, seconded by Councilwoman Papouchado and unanimously approved that the report of the Election Commission be accepted.

Council thanked the Election Commission for all their time and effort in conducting the election for the city.

OATH OF OFFICE

Sara Ridout, City Clerk, administered the Oath of Office to Councilmembers Anaclerio, Perry, Price and Radford.

MAYOR PRO TEM

Appointment

Mayor Cavanaugh stated Council needed to consider election of a Mayor Pro Tem.

Mr. Thompson stated every two years Council elects a new Mayor Pro Tem. He stated Councilwoman Papouchado has been serving as Mayor Pro Tem for the last four years. With the new election Council needs to consider appointment of a Mayor Pro Tem. He stated Council had discussed several ways to elect the Mayor Pro Tem.

Mayor Cavanaugh stated several approaches had been discussed, and he had suggested a method of rotation where everyone would have a chance to serve as Mayor Pro Tem for two years with the appointment based on seniority of years served as a Councilmember. If a person did not want to serve, they would not have to serve. He said this was a process for selection of a person and then Council would have to vote to elect the person. He said the approach is similar to the method used for selection of members for the Boards and Commissions.

Councilman Anaclerio stated he supported the Mayor's suggestion for appointment of the Mayor Pro Tem. He said recognizing the seniority of the Councilmembers is a way to recognize the work of individuals and a good way to appoint a Mayor Pro Tem. He stated he thought Councilman Perry is the most senior person. It was pointed out that seniority is number of years served on Council, not age of the person.

Councilman Anaclerio moved, seconded by Councilwoman Clyburn and unanimously approved, that based on the process suggested by Mayor Cavanaugh that Councilman Perry be appointed Mayor Pro Tem for the next two years.

Council thanked Councilwoman Papouchado for her service as Mayor Pro Tem for the last four years.

PRESENTATION

South Aiken High School
Tennis Team
Lady Thoroughbreds Tennis Team

Mayor Cavanaugh stated Council wanted to make a presentation to the South Aiken High School Girls' Tennis Team.

Mr. Thompson stated the girls tennis team at South Aiken High School had won the Class AAAA State Championship. He said Council wanted to recognize the Coaches and members of the team. Ms. Barbara Sproull and members of the team were present for the presentation.

Mayor Cavanaugh presented a plaque recognizing the team's success.

TALK TO ME/A LISTENING EAR

Vanwood
Request for Funds
Heating and Air Conditioning
Manning, Bea
756 Laurens Street NW

Mayor Cavanaugh stated a request had been received from the Talk To Me/A Listening Ear Program asking for funds.

Mr. Thompson stated City Council had received a request from the Talk To Me/A Listening Ear Program, asking that the city contribute the cost of a new heating and air conditioning unit for the building at 756 Laurens Street NW in the Vanwood Subdivision. A few months ago Council approved the use of the building on Laurens Street for Ms. Manning's use for the program. In addition to the lease for use of the building, the city has assisted with some of the roof repairs at this facility. The request is that the city provide up to \$3,500 for the purchase of a heating and air conditioning system for the building.

Council briefly discussed the request pointing out that Council can't fund all requests as funds are not available. They pointed out the city had provided a lease for use of the building for the program.

Ms. Manning was present and pointed out the building leased from the city was in very bad condition, but had been improved with a new roof and replacement of windows. She stated the building needs a new heating and air conditioning unit as the present one does not work. She stated she had asked for estimates for a new unit and the cost ranged from \$2,500 to \$3,700. She pointed out no one will donate a unit since the city owns the building.

Mayor Cavanaugh asked Ms. Manning if she had asked the Aiken County School District for help since she is providing help for students who have been suspended from school.

Councilwoman Clyburn asked if the item could be withdrawn from the agenda pending further information. She stated possibly another bid could be provided for a unit. She stated possibly a smaller unit could be used for the building.

Councilwoman Clyburn moved, seconded by Councilman Anaclerio and unanimously approved, that the request for funds for a heating and air conditioning unit for the building at 756 Laurens Street NW for the Talk To Me/A Listening Ear Program be withdrawn at this time.

RIGHT OF WAY - ORDINANCE 112497

Franchise
Consent Agreement
Streets
Agreement
Utility Lines
Communications Lines

Mayor Cavanaugh stated this was the time advertised for the second reading and public hearing on an ordinance to require a franchise or consent agreement for work within city right of way.

Mr. Thompson read the title of the ordinance.

AN ORDINANCE AMENDING SECTION 20-14 OF THE CITY CODE REQUIRING A FRANCHISE OR CONSENT AGREEMENT FOR PLACING LINES IN STREETS AND LEVYING A BUSINESS LICENSE TAX ON COMMUNICATIONS ACTIVITIES.

Mr. Thompson stated the Municipal Association has been tracking an issue concerning franchising and consent agreements for new construction and installation of utility lines within the street right of way. The Association has recommended that every city in South Carolina adopt an ordinance stating the city's position on utility systems and franchise agreements. He stated there had been several instances in South Carolina, including telecommunications companies, where utility lines have been installed in the city right of way without asking permission of the city. The Municipal Association is suggesting, based on the ATT vs the City of Cayce, that all cities adopt an ordinance which spells out that a utility company must have a formal franchise or consent agreement prior to starting construction, maintenance, or expansion of utility lines within the city limits. He said it would be clear that a formal agreement is required. He said the proposed ordinance is an ordinance suggested by the Municipal Association. He said there had been some concern that the ordinance raises business license fees on utility systems. He pointed out the City Code and the Business License Ordinance already have these requirements. He said the present Business License is already the same as spelled out in the proposed ordinance. The requirement for the ability to charge both a franchise and a business license is currently in the city's ordinances. He said, however, these are negotiated in the franchise negotiations. He did point out that Gary Smith, City Attorney, was concerned that the wording between the present Business License Ordinance and the City Code were inconsistent.

Mr. Smith stated the proposed Municipal Association ordinance sets forth a situation where a franchise can be negotiated with a company as they come to Aiken and want to use the right of way to run lines through the city, whether or not the company will actually serve any customers in Aiken. He said the ordinance is suggested to try to alleviate the problems that the City of Cayce experienced in their case. He said it does add a section to the City Code regarding a franchise agreement for establishments providing local or long distance telephone communications for a license tax of 5% of gross receipts. He said the License Ordinance was reworked a few years ago and paragraphs 481 and 489 deal specifically with the same issue. He stated the city is charging the 5% fee without the proposed ordinance.

Mr. Smith stated Al Cothran, License Inspector, had suggested some proposed language which would delete Sec. 20-14(f) from the proposed ordinance and instead amend paragraph 481 and 489 of the License Ordinance. He read the proposed amendment. It was pointed out there may be only one fee and not necessarily both a license fee and a franchise fee.

Councilman Perry expressed concern about the proposed ordinance and taxing the communications services.

Mr. Thompson stated the companies that provide long distance services pay franchise agreements. He said the present franchise with Southern Bell included a certain section of their services and did not include the rest of their revenue services. The Municipal Association is trying to deal with the matter state-wide by being very specific on the type of services that are included under the franchise. Mr. Thompson stated the ordinance spells out the business license ordinance but the ordinance does not increase the license tax for any business, but deals with the requirement for right of way construction. He pointed out the City of Aiken's City Code and License Ordinance covered most of the concerns. He said the proposed amendment read

by Mr. Smith clarifies the License Ordinance, but the requirements are essentially the same.

Council discussed the matter at length. It was pointed out the proposed amendment to the ordinance would delete Sec. 20-14(f) of the proposed ordinance and amend paragraphs 481 and ...89 of the License Ordinance. It was suggested by Council that the amendments be handled as separate ordinances, one ordinance amending the City Code and another ordinance amending the License Ordinance.

Councilwoman Price moved, seconded by Councilman Anaclerio and unanimously approved, that the proposed ordinance be amended to delete Sec. 20-14(f) and that a separate ordinance be prepared to amend the License Ordinance for clarification.

The public hearing was held and no one spoke.

Councilman Anaclerio moved, seconded by Councilwoman Price and unanimously approved, that the ordinance amending the City Code regarding use of street right of way be passed on second and final reading as amended deleting Sec. 20-14(f).

ADDITIONS TO AGENDA

Mayor Cavanaugh asked that Council consider adding the following three items to the agenda: (1) appointments to boards and commissions, (2) Aiken County's request to use the Teledyne building for industrial training purposes, and (3) approval of bids for Christmas gift certificates for employees.

Councilman Anaclerio moved, seconded by Councilwoman Price and unanimously approved, that the three items be added to the agenda as listed by the Mayor.

BOARDS AND COMMISSIONS

Appointments

Environmental Committee

All, Peggy

Park Commission

Poe, Lee

Planning Commission

Jackson, William C. III

Zoning Board of Adjustment

Ogletree, Lawrence

Annexation Study Committee

Burnett, J. D.

Historic Preservation Commission

Smith, Greg

Mayor Cavanaugh stated Council needed to consider appointments to the various boards and commissions of the city.

Mr. Thompson stated Council appoints volunteers to the Boards and Commissions of the city. The process adopted by City Council includes nomination by individual members of Council for these committees with confirmation by the full Council.

Mr. Thompson stated Councilman Radford had suggested that Peggy All be reappointed to the Environmental Committee with the new term to expire December 31, 1999, and that Lee Poe be reappointed to the Park Commission with the term to expire December 1, 1999. Councilwoman Price has recommended reappointment of William C. Jackson, III to the Planning Commission with the term to expire December 1, 1999, and reappointment of Lawrence Ogletree to the Zoning Board of Adjustment with the term to expire December 1, 1998. Mayor Cavanaugh has suggested the appointment of J. D. Burnett to the Annexation Study Committee with the term to expire May 20, 2000. Councilman Perry has suggested reappointment of Greg Smith to the Historic Preservation Commission with the term to expire December 31, 1999.

Councilman Radford moved, seconded by Councilman Anaclerio and unanimously approved, that Council reappoint Peggy All to the Environmental Committee with the term to expire December 31, 1999, that Lee Poe be reappointed to the Park Commission with the term to expire December 1, 1999, that William C. Jackson, III be reappointed to the Planning Commission with the term to expire December 1, 1999, that Lawrence Ogletree be reappointed to the Zoning Board of

adjustment with the term to expire December 1, 1998, that J. D. Burnett be appointed to the Annexation Study Committee with the term to expire May 20, 2000, with Mr. Burnett replacing Ed Girardeau who had resigned, and that Greg Smith be reappointed to the Historic Preservation Commission with the term to expire December 31, 1999.

VERENES INDUSTRIAL PARK

Aiken County
Teledyne Building
Bridgestone-Firestone
Training Facility
Industrial Park
Streets
Given Road
Trade Court

Mayor Cavanaugh stated the city had received a request from Aiken County to use the old Teledyne building in the Verenes Industrial Park for industrial training purposes.

Mr. Thompson stated the Restrictive Covenants on the Verenes Industrial Park require that a prospective tenant in the Park represent a manufacturing or industrial operation. He said Aiken County has the opportunity to obtain the Teledyne building for use as a training facility for the Bridgestone/Firestone operation. Aiken County has asked City Council's permission to use the Teledyne building for a training operation. He said this use is not strictly allowed under the restrictive covenants, but it is an industrial related operation and does seem to be in concert with the businesses and industries in the Park. He said the use seems to be an asset to the Park. He said City Council has suggested that Aiken County should also help to resolve some of the permitting problems with industries in the Park by accepting ownership of Given Road and Trade Court. Aiken County has given the city a letter outlining the expenses for bringing the roads up to County standards and the cost would be \$1,400 according to the County's estimate. City Council has suggested that the City pay the County the amount of the expenses and ask the County to move forward with acceptance of the streets. He said Aiken County had made a tentative commitment that they will accept the streets. He said the staff's recommendation is that Council approve the use of the Teledyne building for the training operation for Bridgestone/Firestone.

Councilman Anaclerio moved, seconded by Councilwoman Clyburn and unanimously approved, that Council approve the transfer of ownership of the Teledyne building in the Verenes Industrial Park to Aiken County for use as a training facility for Bridgestone/Firestone, and that the City reimburse Aiken County up to \$1,400 to bring Given Road and Trade Court up to County standards so the streets will be accepted by Aiken County.

BIDS

Paving
Street Paving
Southern Roadbuilders-APAC

Mayor Cavanaugh stated Council needed to consider bids for street paving.

Mr. Thompson stated each year the city prepares bids for paving of streets in addition to the streets paved by the State. Bids have been accepted for the paving project, and the staff is recommending acceptance of the low bid of Southern Roadbuilders-APAC with a total bid price of \$140,681. He stated \$140,000 is budgeted for the project. He said some streets had been deleted from the list of streets to be paved so the cost would be approximately within the budgeted amount. The bids received are as follows:

Southern Roadbuilders-APAC	\$163,485.20
Beam's Pavement	171,681.52
Satterfield Construction	177,924.00

Mr. Thompson stated that Banks Terrace, Bridlewood and Fernwood Court were deleted from the project so the paving would be within the budget. The streets proposed to be paved are as follows:

1997 Street Paving
City Maintained Streets

Cardinal Drive
Bluff Pointe Way
East Gate Drive
Dibble-Lorraine
Lorraine to end
Cardinal Court
Cardinal Place
Northwood Drive
Marlboro Street
Whitehall Place

Councilman Anaclerio moved, seconded by Councilwoman Price and unanimously approved, that Council accept the low bid of Southern Roadbuilders-APAC in the amount of \$140,881 for paving of city streets as listed.

VERENES INDUSTRIAL PARK - ORDINANCE

Restrictions

Covenants

Non-Relocation Affidavit

Mayor Cavanaugh stated Council needed to consider an ordinance to amend the restrictive covenants for Verenes Industrial Park.

Mr. Thompson read the title of the ordinance.

AN ORDINANCE TO AMEND THE RESTRICTIVE COVENANTS OF VERENES INDUSTRIAL PARK.

Mr. Thompson stated part of the issue that Aiken County is faced with on the transfer of ownership of the Teledyne building to Aiken County is with the restrictions in the Verenes Industrial Park. At this time the Verenes Industrial Park restrictions include a stipulation that all industries relocating into the Park sign a non-relocation affidavit.

During the mid 1980's Congress passed restrictions on any industrial park using federal dollars at that time which would restrict industries from relocating from the Snow Belt states to the Sun Belt states. There was a two year requirement for the non-relocation affidavit since the city received EDA money for the industrial park sewer line in 1985. That restriction time has passed. It has not posed a problem for the park in the past, but Aiken County does have some issues with the restriction. The staff is recommending that City Council delete the requirement for a non-relocation affidavit from the restrictive covenants. The legislation required the city to include the requirement for a non-relocation affidavit for all industries locating within Verenes Industrial Park for two years following the construction of the new sewer line.

Councilman Perry moved, seconded by Councilwoman Papouchado and unanimously approved, that Council pass on first reading an ordinance amending and modifying the covenants and restrictions of the Aiken Verenes Industrial Park deleting the requirement for a non-relocation affidavit and that second reading and public hearing be set for the next regular meeting of Council.

COUNCIL MEETING

December, 1997

Mayor Cavanaugh stated Council needed to consider the meeting schedule for December.

Mr. Thompson stated that during December of each year City Council generally meets on only the second Monday and unless there is a pending issue that requires immediate attention, Council does not meet on the fourth Monday. He said the suggestion is that Council only meet on December 8, and that the regular meeting of December 22, 1997, be cancelled.

Councilman Anaclerio moved, seconded by Councilwoman Clyburn and unanimously approved, that Council meet on December 8, 1997 and that the regular meeting for December 22, 1997, be cancelled.

BIDSGift Certificates
City Employees
Christmas
Awards Luncheon

Mayor Cavanaugh stated Council needed to consider the bids for the gift certificates for employees.

Mr. Thompson stated each year Council has provided a gift certificate for the purchase of a turkey or ham. Bids have been accepted for the purchase of gift certificates and the staff is recommending acceptance of the bid of Food Lion. The bids were for the price per pound for a turkey and a discount. The discounts of Food Lion and Bi-Lo were tied at 6%. Food Lion also has a lower price per turkey. Mr. Thompson stated essentially the city buys an \$8 gift certificate for the employees and with the discount the city will pay 6% less than the \$8. Based on the price per pound for turkey and the discount the staff is recommending acceptance of the low bid of Food Lion for the purchase of 400 gift certificates.

The bids received were as follows:

<u>Vendor</u>	<u>Discount</u>	<u>Price Per Lb. Turkey</u>
Food Lion	6%	\$.69 per lb.
Bi-Lo	6%	.79 per lb.
Kroger	3%	.79 per lb.
Publix	0%	.59 per lb.

Councilman Perry moved, seconded by Councilwoman Clyburn and unanimously approved, that Council accept the low bid from Food Lion for gift certificates with a 6% discount as recommended by the staff.

CAMERON MOBILE HOME PARKWater
Zoning Ordinance
Utilities Waiver
Mobile Home Park
Croft Mill Road
S. C. 19 North

Mayor Cavanaugh stated a request had been received from Mr. Tommy Johnson asking that some of the conditions for approval of water to the Cameron Mobile Home Park be waived.

Mr. Thompson stated that in 1991 City Council approved the extension of city water services to the Cameron Mobile Home Park located on Croft Mill Road off S.C. 19 North based on the condition that the mobile home park meet the R-4 zone requirements of the city. This extension of services included stipulations, and the owner is requesting a waiver of a portion of these conditions.

Mr. Thompson stated Mr. Johnson is asking for the delay of paving of streets, elimination of the concrete patios, elimination of storage facilities, elimination of the fire extinguisher requirements, elimination of recreation areas, and elimination of a central laundry facility.

Mr. Thompson stated water services were extended to the mobile home park on the condition that the park comply with the city's R-4 zone for mobile home parks, and generally the zone requires paving of streets, patios, storage areas, and other conditions that will make the mobile home look more attractive and safer for the residents. Mr. Tommy Johnson, owner of the mobile home park, is requesting the following waivers or changes:

1. Mr. Johnson would like to delay paving of streets in the mobile home park for up to five years.

Mr. Thompson stated the staff feels that there is some compromise available on this requirement and instead of requiring paving all be accomplished up front prior to development of the park that paving be required as the sections of the mobile home park are developed so the developer will not have to pave streets where there are no mobile homes.

2. Mr. Johnson would like for the city to waive the requirement for a 100 square foot concrete patio for the mobile homes.

Mr. Thompson stated the staff recommends waiving of the requirement for concrete patios as long as each exterior door has a landing on each side with guardrails and handrails and if the owners underpin the manufactured unit.

Mr. Johnson stated he did not know if he could require underpinning if the unit is lower than the required height for underpinning.

3. Mr. Johnson has asked for a waiver of the storage facilities required on this park.

Mr. Thompson stated storage is always a critical issue for residents of mobile homes, and if you do not provide adequate storage, you end up with a very cluttered lot and development. The staff does not recommend waiving this requirement.

4. Mr. Johnson is under the impression that each home must have a fire extinguisher, but the city has enforced this only with the requirement that each service building and central location must have extinguishers.

The staff does not recommend that the provision for fire extinguishers in each service building and central location be waived.

5. Mr. Johnson is asking for elimination of recreation areas.

Mr. Thompson stated the Zoning Ordinance requires that each mobile home park have a recreation area of at least 10% of the total area of the park. The ordinance requires that these recreation areas include a fenced tot lot and other play or recreation facilities. Mr. Johnson is concerned that this area would have too great of an insurance liability for the mobile home park, but the staff recommends that at least the tot lot with some equipment and benches be available.

6. Mr. Johnson is asking for elimination of a central laundry facility.

Mr. Thompson stated the ordinance requires a central laundry facility, but manufactured units now include hookups for washers and dryers. The staff agrees with the elimination of a central laundry facility.

Council discussed the requests and also the recommendations of the staff.

Mr. Johnson stated his reasons for not wanting to install concrete patios is that he feels that the concrete patios are dangerous. He also pointed out the doors on the mobile homes are not always in the same place so the patio may not be in the right place for the next mobile home.

Councilman Anaclerio stated he felt the appearance of the mobile homes would be improved with concrete patios in front of the outside doors.

Mr. Johnson pointed out he builds a wooden deck for his rental mobile homes rather than concrete patios. He felt that he could not enforce a requirement for a wooden deck on the lot rentals.

Council discussed the patio requirement at length and how the requirement would be enforced. Council pointed out if the requirement is for patios, then they would expect Mr. Johnson to enforce the requirement as this would be a requirement for the extension of water service to the park.

Councilman Anaclerio moved, seconded by Councilwoman Price and unanimously approved, that Council approve the recommendations of the City Manager for the Cameron Mobile Home Park with the provision that the concrete patios be replaced with a 4' by 4' wooden landing, fire extinguishers not be required for each mobile home but be required in each service building and central location, recreation areas be required, a central laundry facility not be required, that storage facilities be required, and that street paving be allowed to be delayed until lots are occupied.

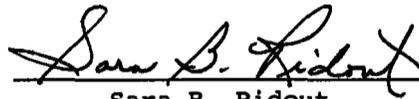
AIRPORT

Youth Correction Center
U.S. Highway 1 North
Recreation Park

Councilman Anaclerio asked that the city inform the citizen who asked about use of the former Aiken Youth Correction Center property as a recreation park, that the City of Aiken plans to use the property as an economic development area. Council agreed that the plans were not for a recreation area, but for economic development.

ADJOURNMENT

There being no further business the meeting adjourned at 9:05 P.M.


Sara B. Ridout
City Clerk