

**SOUTH CAROLINA DEPARTMENT OF CORRECTIONS  
OFFICE OF THE DEPUTY DIRECTOR FOR OPERATIONS**

**MEMORANDUM**

**TO:** Mr. Bryan P. Stirling, Agency Director  
**FROM:** Michael McCall, Deputy Director for Operations  
**SUBJECT:** PLAN OF ACTION FOR HURRICANE MATTHEW  
**DATE:** October 4, 2016

Until further notice, the below list is the plan-of-action for the emergence of Hurricane Matthew.

1. All institutions will be on lock-down after the 9:00 p.m. roll-call count tonight.
2. All visitation and programs are suspended.
3. Inmates will be fed in their dorms.
4. Wardens have been instructed to talk to all of their essential employees to ensure they report to work.
5. The agency has ensured space for staff to sleep and sufficient food for staff and inmate population.
6. All generators are operable and fully fueled.
7. Wardens have been informed that all vehicles must be fully fueled.
8. Eligible employees will be authorized to earn overtime.
9. Wateree is continually making sandbags.
10. Effective Wednesday, Oct. 5, 2016, all transportation runs will be cancelled.
11. Regional Directors will be required to be in constant communication with their wardens to receive updates on their staffing and condition of the institution.

I will keep you informed hourly as the weather changes.

S/   
Michael McCall

MM/sjs