

Corrected Transferability Form Attached

Recommended Measures and Sector Benchmarks Year 2-1997-98, Phase 2 Indicators

The following definitions, directions and sector benchmarks for Year 2, Phase 2 Indicators 3A, 3B, 5D, 8A and the addition of Indicator 9A as a Phase 2 indicator were adopted by the Committee on Planning and Assessment on October 23, 1997 and are recommended to the Commission.

1. INDICATOR 3A1: Average Class Size

Recommended Measure: Use two figures, the average class size for lower division lecture classes and upper division lecture classes. Graduate classes are no longer considered.

Recommendation for Sector Benchmark for Average Class Size
Sector Benchmarks for Average Class Size

INSTITUTIONS	LOWER DIVISION SECTOR BENCHMARK	UPPER DIVISION SECTOR BENCHMARK
RESEARCH	30-32	25-27
TEACHING COL./UNIVERSITY	25-27	18-20
REGIONAL CAMPUSES	16-18	NA
TECHNICAL COLLEGES	16-18	NA

2. INDICATOR 3B: Credit hours taught by faculty

Recommended Measure: The average student credit hours taught by full time teaching faculty.

Recommended Definition: Full time teaching faculty is defined as full time, unclassified faculty at the rank of instructor, assistant professor, associate professor, or professor at institutions, who teach at least three credit hours, measured in the fall semester. Unclassified employees who hold positions above department chair, such as deans, vice presidents, vice chancellors, and presidents are excluded.

Sector Benchmark: NONE

3. INDICATOR 5D: Amount of general overhead costs

Recommendation: There is no directional arrow for this indicator, but it is understood that 1) it is desirable to keep institutional support as low as possible and 2) due to the potential for encouraging deferred maintenance, that costs associated with operation and maintenance of physical plant should not be included in this indicator.

4. INDICATOR 8A: Transferability of credits to and from the institution

Recommendation: Adoption of attached form

**Recommendation for
8A Transferability of Credits To and From The Institution
1997-98**

Institution _____

Two-year Campuses of USC and Technical Colleges	Yes/ No **	Comments/Explanation
1. For the Fall 1996 was the number of the institution's AA/AS students transferring to four-year institutions equal to or greater than the number reported for the Fall 1994?*		The measure for "Transfer student" for this criterion is to be defined by the data which are reported biennially by the four-year institutions to the two-year institutions. "Acceptable percentage" found in the measure is defined as 100% or more of the number of the most previously reported student cohort.
2. During 1996-1997 was the number of students who completed one or more of the five statewide transfer blocks equal to or greater than the number who completed one or more of the five statewide transfer blocks in the 1995-1996 academic year?		In reporting to the Commission, institutions are to state the number of completers for each of the five transfer blocks (Arts/Humanities/Social Sciences; Math and Science; Business Administration; Teacher Education; Engineering) for the previous year, June 30-July 1. Institutions should be offering all courses of all the transfer blocks either on site or by telecourse.
3. Has the institution offered (published intention to teach) all coursework contained on all statewide transfer blocks at least once during academic year 1996-97? (See comments/ explanation for definition of "all coursework")		<i>"All coursework"</i> is interpreted to mean: Coursework in each of the discipline categories identified on the statewide transfer blocks during the academic year 1996-97 so that students can complete the transfer block.
4. In Fall 1997, has the institution transferred a number of students to senior institutions equal to or greater than the number who transferred to senior institutions in Fall 1996?		Measure: IPEDS definition of first-time transfer student in a four-year institution. These data can be obtained for all public and private colleges in South Carolina from the annual Migration of First-Time Undergraduate Transfers (EF Part C3). Fall 1997 data will be available in January 1998 from CHEMIS. For any out-of-state public and private institutions which a two-year institution might wish to claim as recipient institutions for the two-year institution's transfer students, the two-year institution must keep verifiable records.
5. Has the institution eliminated all challenges to postsecondary coursework (e.g., validation examinations, special fees, etc.) regarding effective preparation of students?		

**** For a response of "No", please attach an explanation as to why compliance has not occurred.**

Institution _____

Four-Year Institutions	Yes/No **	Comments/Explanation
1. Does the institution accept all coursework on statewide transfer blocks toward the appropriate baccalaureate degrees?		
2. In 1996-1997 did the institution graduate at least as many (expressed as a rate) transfer students who had entered the institution within the previous six years as the number of students in this category who graduated in 1995-1996?		"Acceptable percentage" in the measure is defined as 100% or more of the number of transfer students who had entered the institution within the six years and had graduated in the previous year. Graduation data for July 1, 1996-June 30, 1997 are available Fall 1997 through CHEMIS.
3. In Fall 1997 did the institution enroll at least as many (expressed as a rate) transfer students enrolled in Fall 1996 who: <ul style="list-style-type: none"> -graduated with an AA/AS elsewhere before enrolling -were granted junior level status upon enrolling and -had all course work from the Statewide Articulation Agreement accepted toward their baccalaureate degree 		"Acceptable percentage" in the measure is defined as 100% or more of the same type of students from the next most recent year for which data are available. Fall 1997 data will be available in January 1998.
4. Has the institution reported to the technical colleges and the USC branch campuses, using established mechanisms, data on the academic performance of transfer students for Fall 1996?*		
5. Has the institution eliminated all additional fees or encumbrances such as validation examinations, "placement examinations/instruments," or policies, procedures, or regulations that have limited transfer of postsecondary course work?		

*Data for this criterion of the performance indicator are determined by guidelines adopted by the institutions in 1992 for purposes of institutional effectiveness under Act 255. These data are collected biennially for the Fall semester of even-numbered years. They are not related to and are different from CHEMIS/IPEDS transfer data.

** For a response of "No", please attach an explanation as to why compliance has not occurred.

Institution _____

All Institutions	Yes/No **	Comments/Explanation
1. Does the institution comply with the Statewide Articulation Agreement?		
2. Is the institution committed to updating its transfer guides by <i>September 1, 1998, for the academic year 1998-99?</i>		Italicized dates are included to show updated annual information for the coming academic year.
3. Has the institution provided to CHE the number and scope of all articulation agreements (two-year to four-year) in place with regionally accredited South Carolina institutions <i>for academic year 1996-97?</i> (Please provide a matrix displaying this information rather than the articulation agreements themselves.)		Italicized dates are included to show period for updated annual information for the coming academic year.
4. Has the institution agreed to purchase and have operational <i>for the sending and receiving of students' academic transcripts</i> by January 1, 1999, the appropriate software for electronic transmission of student academic records using the SPEEDE/EXPRESS standard?		
5. Does the institution accept Advanced Placement (AP), College Level Examination Program (CLEP), Program on Non-Collegiate Sponsored Instruction (PONSI), and Technical Advanced Placement (TAP) credits in appropriate programs?		

** For a response of "No", please attach an explanation as to why compliance has not occurred.