

From:

To: Marcia.Adams@SCDMV.net Marcia.Adams@SCDMV.net

Date: 6/4/2007 2:53:23 PM

Subject:

Thanks Marcia. I went ahead and passed the information along based on my notes of our meeting. We should be well underway in gathering the information. I check to see where we are and if we can provide you anything before your meeting tomorrow.

-----Original Message-----

From: Marcia.Adams@SCDMV.net [mailto:Marcia.Adams@SCDMV.net]

Sent: Monday, June 04, 2007 2:37 PM

To: Singleton, Delbert

Subject: Procurement Issues

Delbert,

I did not get a chance to follow up before I left for my meetings. Here is a recap of our discussion.

* Join procurement under one umbrella. Move IT procurement back under the Procurement division and let the CIO set the procurement policies. CIO defines the standards or the "what" and Procurement defines the "how" to procure. This was a recommendation of the MAP Commission and will result in some administrative savings. It will also address consistency in the process and help to eliminate some LAC audit findings. Information needed:

Potential program support savings, comparison of Procurement structures from other states

* Provide agencies with a level of expertise within agency certifications - Develop a much tougher certification process and provide technical training for agency procurement officials. Allow agencies to make larger purchases without direct oversight. Require re-certification periods. This process would be similar to the process administered by ITMO.

State procurement should only be completing specialized procurements (procurements that are sensitive or require specialized expertise). The example we discussed if you can purchase one widget, you can purchase 100,000 of the same widgets. Information needed: How would this affect your workload? How could you re-focus resources to more productive areas of procurement? How would your effectiveness be enhanced? Are other states'

procurement functions structured in this way?

* Make agency procurements available by web in a state database. Agencies could update the state database and avoid sending duplicate information to state procurement.

* Reform procurement preferences. Strengthen the definition of in-state vendor. Give preferences to out-of-state vendors who use SC small businesses as subcontractors. Information needed: How much money is lost by giving SC businesses preferences? What was the impact in Illinois for giving small businesses preferences? What is the threshold in Illinois?

Additional information:

What is your staffing currently? What was your staffing before budget cuts and what was the staffing during the low point of budget cuts? How have the cycle times been affected at different staffing levels?

I still need to meet with some folks from the State Engineer's office. Is there any time this week - Wednesday or Thursday?

Thanks,
Marcia