




# South Carolina Department of Public Safety

Office of the Director

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TO: Deputy Directors, Office Heads  
FROM:  B. Boykin Rose, Director  
DATE: September 11, 2001  
RE: Department's Release of Information Program

As you are all aware, the recent budgetary situation caused the Department to begin the process of critically evaluating our organizational structure, mission requirements, and the services we provide to our customers. This on-going review has resulted thus far, in the redirection of some of our resources and the creation of alternative and creative means of filling the voids created by these redirections. The manner in which the Department handles subpoenas and requests for information made pursuant to the Freedom of Information Act (FOIA) are functions that have been impacted by this process.

Effective this date, I have assigned Mr. Sheridan Spoon of the Office of Staff Development & Training, the collateral duty of Department Release of Information Officer. In addition to his usual duties, Sheridan will, under the guidance of the Office of General Counsel, shepherd the Department's newly revamped and retitled *Release of Information Program*. Sheridan is exceptionally qualified to take on this additional task. He is an attorney and has over twelve years of government service. He has worked on many Department-wide issues such as quality management, the accountability report and long range planning. I am confident that Sheridan will bring a level of attention and expertise to this program that will serve our customers well.

Also, in order to provide a foundation for our Release of Information Program, I have signed and implemented a policy on Release of Information. Please give Sheridan your support as he undertakes his new responsibilities.