

From: Hess, Kelly <khess@io.sc.gov>
To: Ellison, Ruchelle <rellison@aging.sc.gov>
Campbell, Cora <ccampb@io.sc.gov>
CC: Shealy, Boyd <bshealy@ohr.sc.gov>
Theriot, Susan <stheriot@aging.sc.gov>
Kester, Tony <kester@aging.sc.gov>
Date: 8/21/2014 3:35:30 PM
Subject: RE: P-1 Pope

Ruchelle,

I updated the 1018 record for Pope, position 61037430.

Thanks,
Kelly

From: Ellison, Ruchelle
Sent: Thursday, August 21, 2014 12:06 PM
To: Campbell, Cora
Cc: Shealy, Boyd; Hess, Kelly; Theriot, Susan; Kester, Tony
Subject: P-1 Pope

Hey Cora!

As of today, I have not received a copy of the P-1 for the new hire above. I am responsible for reviewing the payroll to verify that the information keyed in SCEIS is accurate.

I did go ahead and review pay results for the employee and identified an incorrect functional area. The functional area should be E040_1F00 not E040_1E00.

Please let me know when this change is complete. Payroll for 9/1/14 check is due tomorrow.

Thanks,
Ruchelle

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