

From: Catherine McNicoll <CatherineMcNicoll@scstatehouse.gov>  
To: 'Washington, Cheryl' <cwashington@aging.sc.gov>  
Ellison, Ruchelle <rellison@aging.sc.gov>  
CC: Danny Varat <DannyVarat@scstatehouse.gov>  
Date: 11/21/2017 4:33:05 PM  
Subject: RE: Intern

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Cheryl, I suspect I am supposed to be approving time that was turned in up until the 16<sup>th</sup>, but I still don't have the instructions on this. Please let me know what to do.

*Best Regards,*  
*Catherine McNicoll*  
*Director of Legal & Legislative Affairs*  
*Lieutenant Governor's Office*  
*CatherineMcNicoll@SCStatehouse.gov*  
*803-734-5292 (phone)*

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From: Washington, Cheryl [mailto:cwashington@aging.sc.gov]  
Sent: Monday, October 30, 2017 3:15 PM  
To: Catherine McNicoll ; Ellison, Ruchelle  
Cc: Danny Varat ; Cogdill, Lily  
Subject: RE: Intern

Ruchelle, can you get with Catherine McNicoll regarding how to approve time? Effective 10/17/17.

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From: Catherine McNicoll [mailto:CatherineMcNicoll@scstatehouse.gov]  
Sent: Monday, October 30, 2017 12:58 PM  
To: Ellison, Ruchelle <rellison@aging.sc.gov>; Lily Cogdill <LilyCogdill@scstatehouse.gov>  
Cc: Danny Varat <DannyVarat@scstatehouse.gov>; Washington, Cheryl <cwashington@aging.sc.gov>  
Subject: RE: Intern

Good Afternoon,

I wanted to follow up on this.

*Best Regards,*  
*Catherine McNicoll*  
*Director of Legal & Legislative Affairs*  
*Lieutenant Governor's Office*  
*CatherineMcNicoll@SCStatehouse.gov*  
*803-734-5292 (phone)*

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From: Catherine McNicoll  
Sent: Wednesday, October 18, 2017 4:03 PM  
To: 'rellison@aging.sc.gov' <rellison@aging.sc.gov>; Lily Cogdill <LilyCogdill@scstatehouse.gov>  
Cc: Danny Varat <DannyVarat@scstatehouse.gov>; 'Washington, Cheryl' <cwashington@aging.sc.gov>  
Subject: Intern

Good Afternoon,

It is my understanding that I will be assuming the role of the intern supervisor. Do we know when the effective date for that is and when I will need to be able to log into SCEIS to review her time? Also I will need instructions on how to

log into SCEIS for that purpose if it is different from my existing login. Thank you for your help.

*Best Regards,*

*Catherine McNicoll*

*Director of Legal & Legislative Affairs*

*Lieutenant Governor's Office*

*[CatherineMcNicoll@SCStatehouse.gov](mailto:CatherineMcNicoll@SCStatehouse.gov)*

*803-734-5292 (phone)*