

**From:** Pisarik, Holly <HollyPisarik@gov.sc.gov>  
**To:** McDonald, TerriTerri.McDonald@admin.sc.gov  
**Date:** 9/25/2015 1:09:52 PM  
**Subject:** Re: Holly Pisarik

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Thanks. Sorry it took me so long!

Sent from my iPhone

On Sep 25, 2015, at 12:01 PM, "McDonald, Terri" <Terri.McDonald@admin.sc.gov> wrote:

Thanks Holly, we do have everything and the paperwork has been sent for processing.

Terri McDonald

*Human Resource Manager, Office of Administrative Services Human Resources*

**The South Carolina**

**Department of Administration**

1200 Senate Street, Suite 460, Columbia, SC 29201

(803) 734-0442 | (803) 734-0548 fax

***Note:** Act 121 of 2014 (SC Restructuring Act of 2014) abolished the Budget and Control Board. Effective July 1, 2015, the Department of Administration has been established. **Please update your contact information.***

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**From:** Pisarik, Holly  
**Sent:** Friday, September 25, 2015 11:40 AM  
**To:** McDonald, Terri  
**Subject:** RE: Holly Pisarik

Do you have everything you need now to process my benefits?

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**From:** McDonald, Terri  
**Sent:** Wednesday, September 23, 2015 8:08 AM  
**To:** Haltiwanger, Katherine  
**Cc:** Pisarik, Holly  
**Subject:** RE: Holly Pisarik

I haven't received them. I will check with others in the office.

Thanks

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**From:** Haltiwanger, Katherine  
**Sent:** Tuesday, September 22, 2015 4:45 PM  
**To:** McDonald, Terri  
**Cc:** Pisarik, Holly

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Subject: RE: Holly Pisarik

Looping in Holly...I sent some forms to you about 2 weeks ago that were 2 sheets of paper that she signed.

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From: McDonald, Terri  
Sent: Tuesday, September 22, 2015 4:04 PM  
To: Haltiwanger, Katherine  
Subject: Holly Pisarik

Katherine, Paula emailed Holly's insurance and retirement transfer paperwork to her on Sept. 14 and we have not received the forms back with her signature. Could you please check with her about this. We don't want her to need her insurance and have it say it is canceled.

Thanks

Terri McDonald  
*Human Resource Manager, Office of Administrative Services Human Resources*

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