

From: Soura, Christian <ChristianSoura@gov.sc.gov>

To: Baker, JoshJoshBaker@gov.sc.gov

Date: 8/19/2014 3:04:38 AM

Subject: RE: Decision Packages and Form B

Attachments: FY 2015-16 Budget Templates - Form B - Program Revision Request (v03).docx
(2014.08.18) FY 2015-16 Budget Instructions (v5).docx

Hang on, I spaced...we did require pre-approval for restructuring last year...then we required a Form B in order to implement it, if we'd pre-approved it. Is that right? Well, the attached v3 would do that.

Still working on instructions.

CLS

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From: Soura, Christian
Sent: Tuesday, August 19, 2014 2:37 AM
To: Baker, Josh
Subject: Decision Packages and Form B

Many of the things I left open earlier today in reviewing the instructions/templates related to the types of decision packages and the question of what level/type of paperwork is required for each. Here's where I feel like things are landing...

1. There is only one type of decision package within PBF this year.
2. A "pushdown" decision package can be done exclusively in PBF and requires no Form B.
3. Restructuring requests require pre-approval through EBO. We didn't require a formal decision package for this in the past and hadn't really discussed requiring that this year, although your drafts imply that this would be necessary now. I'd be inclined to keep requiring pre-approval, but not through Form B.
4. Realignment requests would require Form B. There would be no distinction between major and minor realignment. The difference between realignment and restructuring is that the former would move money across existing lines, while the latter would change the lines themselves in some way.
5. Statewide employee benefits allocations would need to be in a discrete Form B decision package for each agency.
6. Interagency transfers would be processed by/through EBO and would not require an agency-

initiated decision package. There are relatively few of these anyway, and where they do exist, I'm not sure I would want agencies to lead this process.

I think the attached version of Form B reflects that view of the world...

CLS

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