

**From:** Amy Duffy <aduffy@scprt.com>  
**To:** Veldran, KatherineKatherineVeldran@gov.sc.gov  
**CC:** Justin Hancockjhancock@scprt.com  
**Date:** 12/16/2013 6:37:11 PM  
**Subject:** Fwd: Governor Office Request - First Gentlemens Invitational  
**Attachments:** image001.jpg  
ATT00001.htm  
SaveTheDate\_Mech.pdf  
ATT00002.htm

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Kat,

Please see below.... If you approve, we will go ahead and print!!

Amy Duffy  
Chief of Staff  
SCPRT

Begin forwarded message:

**From:** "Tammy Strawbridge" <tstrawbridge@scprt.com>  
**To:** "Justin Hancock" <jhancock@scprt.com>  
**Cc:** "Amy Duffy" <aduffy@scprt.com>  
**Subject:** Fwd: Governor Office Request - First Gentlemens Invitational

Begin forwarded message:

**From:** "Andrea Ferre" <aferre@bfgcom.com<mailto:aferre@bfgcom.com>>  
**To:** "Tammy Strawbridge" <tstrawbridge@scprt.com<mailto:tstrawbridge@scprt.com>>  
**Cc:** "Beverly Shelley" <bshelley@scprt.com<mailto:bshelley@scprt.com>>, "Ryan Clark" <rclark@bfgcom.com<mailto:rclark@bfgcom.com>>, "Kevin Basirico" <kbasirico@bfgcom.com<mailto:kbasirico@bfgcom.com>>  
**Subject:** RE: Governor Office Request - First Gentlemens Invitational

Hi Tammy –

How's this for fast?! Please share the file attached with Amy and Justin and let us know if you need anything else at this time.

Hzruk fixed this up quickly himself personally 😊

<<http://www.bfgcom.com/>>

[<http://signature.bfgcom.com/signatures/auto/BFGLogo.png>]<http://www.bfgcom.com/>>

andrea ferre

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[<http://signature.bfgcom.com/signatures/auto/social.gif>]<http://www.bfgcom.com/connect/>>

[<http://signature.bfgcom.com/signatures/auto/disclaimer.gif>]<http://signature.bfgcom.com/signatures/auto/disclaimer.gif>>

From: Tammy Strawbridge [<mailto:tstrawbridge@scprt.com>]

Sent: Monday, December 16, 2013 10:15 AM

To: Andrea Ferre; Ryan Clark; Kevin Basirico

Cc: Beverly Shelley

Subject: Governor Office Request - First Gentlemens Invitational

Good morning team!!

Attached is the Project Request form for printing the Save the Date postcard for the First

Gentleman's Invitational. Please review Justin's email below for the details on this project request. This printing project can be charged to PO 4600271706. This funding source is subject to change, but for now, we'll charge it to the general creative budget.

Currently, the only request is for the reproduction of the files attached in a high res format suitable for printing. With the quantity to be printed being only 100 pieces, Justin says he will take care of getting the cards printed.

This request is also an ASAP project. Please let me know what turnaround time we can expect.

Let me know what you will need to move forward as soon as possible.

Thanks.

Tammy

From: Justin Hancock  
Sent: Monday, December 16, 2013 9:30 AM  
To: Tammy Strawbridge  
Subject: FGI Save the Date

Hi Tammy,

I've attached the draft Save the Date to this email, along with the individual graphic elements that I used to create the draft version.

Amy would like a higher res version of the save the date that looks like the draft version in this email.

The save the date will be printed as a 5 x 7 card, matte finish.

The font sizes should follow the ones in the draft version. I used Century Gothic font. The header font is size 48 bold. The three lines below that are 18 regular. The date line is 20 bold. And the last line is 18 regular again. All text and the Heritage Means Business logo should be centered in the white space to the right of the photo and plaid border.

Amy would like for BFG to create a high res version of this – suitable for the type of printing I've mentioned above.

She's also asked how quickly they can turn this around and get it back to us. She would like it done as quickly as possible so we can have the cards printed.

If you have any questions just let me know. I'm in the office all day today. Out tomorrow, but reachable by cell – 803-394-5902.

Thanks!

Justin

Justin E. Hancock  
Assistant to the Director - Policy  
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Columbia, SC 29201

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[cid:image001.jpg@01CE1113.3FC8AD10<<mailto:jpg@01CE1113.3FC8AD10>>]