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Date: 1/30/2012 1:18:10 PM

Subject: Other Funds Survey

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Dear Chief Financial Officer and Budget Contacts,

The Senate Finance Committee has asked the State Budget Division to coordinate updating information concerning agency Other Funds. The information requested is the same as last year and is at both the subfund and revenue object code level. Although we realize the vast majority of State agencies have gone "live" within SAP we are keeping the format of this survey the same as last year so that it is consistent with detail budget and revenue information. We will continue phasing out the use of STARS terms and codes as we work to replace the existing detail budget development system and fully integrate with SAP.

*Your SBD State Budget Analyst will be sending you agency specific spreadsheet templates and instructions that include last year's information, but which has been updated to reflect FY 2010-11 actual revenue, year end cash balances and disbursements.* These spreadsheet templates should be used as the starting point for this year's submission. However, your agency is responsible for updating, verifying and adding to these templates as needed.

The survey instruments should be completed and returned by no later than Monday, February 6, 2012. Please do not hesitate to call your State Budget Analyst if you have questions.

Thank you for your assistance and cooperation.

Brenda Hart  
Assistant Director

Debbie



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"Fill your mind with truth; fill your life with service; fill your heart with love." – Thomas S. Monson