

**From:** Finance Help, Aging <financehelp@aging.sc.gov>

**To:** Connie Shade <cshade@lscog.org>  
'mfields@lscog.org' <mfields@lscog.org>  
fowens@lscog.org <fowens@lscog.org>

**CC:** Finance Help, Aging <financehelp@aging.sc.gov>  
Kester, Tony <kester@aging.sc.gov>

**Date:** 10/3/2014 4:01:42 PM

**Subject:** FW: Lower Savannah COG Admin PRF #3

**Attachments:** img-X03075701-0001.pdf

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Dear Ms. Shade, Ms. Fields, and Ms. Owens:

The LGOA is in receipt of the Lower Savannah PSA's email regarding the Admin #3 PRF. Please be reminded to include the month for which the payment is for in the subject line of the email. This helps with efficient and timely processing and for tracking purposes.

Thank you for your assistance with this matter and for your continued partnership in our mission to enhance the lives of seniors and adults with disabilities in South Carolina.

Finance Team

South Carolina Lieutenant Governor's Office on Aging  
1301 Gervais Street, Suite 350  
Columbia, SC 29201  
Phone 803-734-9900, Fax 803-734-9886

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**From:** Frances Owens [<mailto:FOwens@lscog.org>]

**Sent:** Friday, October 03, 2014 8:13 AM

**To:** Finance Help, Aging

**Cc:** Mary Beth Fields; Kelley Hayes

**Subject:** Lower Savannah COG Admin PRF #3

Ruchelle,

I believe I have everything corrected for this form. Please call me if there are any problems.

Thanks