

From: Meares, Donna
To: Adams, Marcia S <Marcia.Adams@SCDMV.net>
Date: 7/23/2009 8:51:44 PM
Subject: FW: Cost Saving Ideas

FYI

-----Original Message-----

From: Canalejo, Kevin
Sent: Thursday, July 23, 2009 5:02 PM
To: Meares, Donna
Subject: Cost Saving Ideas

One way to save money for the DMV would be not use more paper than is needed. In the field office, we use a lot of paper. When you use one extra sheet for every person and each transaction they complete, that is a lot of excess paper we use. We are printing out copies of receipts to put with our paper work and when you add that paper up along with other usages, it is a lot of excess paper and having the customers sign the receipt is timely so others have to wait longer. With the new wait time policy in effect it is hard to keep a watchful eye on paperwork, short staffed due to non hiring, and extra steps but printing extra paper. We are told that we cannot print forms off the intranet without permission to save money on the toners and paper. With the economy in the state that it is it would benefit the state by watching their funding and cutting back on something as easy as paper. Thank you for the giving the opportunity to help the DMV.

Thanks
Kevin Canalejo