

From: Taylor, Richele  
To: Emily.Farr@llr.sc.gov <Emily.Farr@llr.sc.gov>  
Date: 8/25/2016 10:11:17 AM  
Subject: RE: employment reach out

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I got more info. Didn't hit down on the request. Pass to whomever! Richele

The reason I am contacting you is that the ITTC is steered by a Business Advisory Council that assists us with keeping our curriculum relevant to our state's industry needs. We also have an excellent hidden talent pool that serves the Schedule A statute. Finally, we look for internship opportunities (SCVRD pays) that will allow our clients/students to add viable work training/experience to their résumé and assist an employer with their workload needs. I would love to have the opportunity to explore how we can serve one another's needs by either coming to meet with you (or someone from your Department) or ideally have you come to the ITTC for a tour so you can witness how professional and thorough our training environment is. Please let me know if this is possible and let me know what is convenient for you! I appreciate your consideration in a possible agency partnership.

Thank you, Cathie Russell ITTC Program Coordinator [crussell@scvrd.state.sc.us](mailto:crussell@scvrd.state.sc.us) (803) 896-6051 <http://scvrd.net/information-technology-training>

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From: Taylor, Richele  
Sent: Thursday, August 25, 2016 10:03 AM  
To: 'Emily.Farr@llr.sc.gov'  
Subject: employment reach out

Emily – I received this reach out from a person I know. If you are interested, I can pass on an email/phone number to her for Farrar/Matt. She came through my linked in and I have asked for her email which I can pass to you as well when I get it. Richele

On Aug 10, Cathie Russell said the following:

Good morning, Richele! I don't know if you recognize me from my LinkedIn "mugshot," but we attend CBC together. The other thing we have in common is that we both serve our state in our employment. I work for the SC Vocational Rehabilitation Department and my role is Program Coordinator for their I. T. Training Center (ITTC). My department works specifically with individuals who have physical disabilities and we train them in a computer-related field so they can go to work and maintain gainful employment. Our training areas are: \* Computer-Aided drafting to include skills for drafting & design with AutoCAD & optional Solidworks certification(s)), \* Programming with coding and database skills with a focus on C# and SQL., \* Network and Server Support training in PC repair and Network/Server support skills with nationally recognized CompTIA certification(s)), \* BAP focusing on Administrative Assistant, Customer Service Representatives, and Clerical Support skills to include comprehensive MS Office training in WORD, EXCEL and PowerPoint. The reason I am contacting you is that the ITTC is steered by a Business Advisory Council that assists us with keeping our curriculum relevant to our state's industry needs. We also have an excellent hidden talent pool that serves the Schedule A statute. Finally, we look for internship opportunities (SCVRD pays) that will allow our clients/students to add viable work training/experience to their résumé and assist an employer with their workload needs.

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