

DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

ACTION REFERRAL

TO <i>Johnson/FOIA</i>	DATE <i>9-28-12</i>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>100091</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>cc: Singleton, Stensland</i> <i>cleared 10/5/12, see attached</i> <i>e-mail.</i>	<input checked="" type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____ <input checked="" type="checkbox"/> FOIA DATE DUE <i>10-12-12</i> <input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

Vicki Johnson

From: Victoria Easterlin
Sent: Thursday, September 27, 2012 12:22 PM
To: Vicki Johnson; Byron Roberts
Subject: FW: FOIA Request

RECEIVED

SEP 28 2012

Department of Health & Human Services
OFFICE OF THE DIRECTOR

FYI

From: FOIA Manager, OPEN MINDS [<mailto:foiamanager@openminds.com>]
Sent: Wednesday, September 26, 2012 10:08 AM
To: Bids Bids
Subject: FOIA Request

Dear Ms. Easterlin,

OPEN MINDS is the nation's leading behavioral health and social service market research and management consulting firm. The purpose of this letter is to request publicly available information under regulations associated with open access to public information, such as the Freedom of Information Act (FOIA). In order to help us with research for our *RFP HotLine* service, *OPEN MINDS* is formally requesting the following information for the RFP referenced below:

RFP NUMBER: 06-21-12-VGE

RFP TITLE: South Carolina Seeks Family Advocacy Services

RFP DUE DATE: 7/5/2012

Please provide:

- Name, contact person, mailing address, e-mail address, and telephone number of the organization(s) awarded a contract as a result of this RFP
- Contract award date
- Contract award period
- Contract award amount
- List of additional organizations that responded to this RFP

If, upon receipt of this letter, the contract has not yet been awarded, we ask you to retain this request and communicate the award information to us when it becomes available. The information may be sent electronically to the following e-mail address: foiamanager@openminds.com, or can be sent via postal mail to: *OPEN MINDS*, 163 York Street, Gettysburg, PA, 17325.

If you have a formal process in place for responding to FOIA requests, please specify your requirements in your response. If the aforementioned award information is available on-line, please provide the web address and any applicable instructions. Thank you very much for your cooperation.

Sincerely,

Minh Hoang, *OPEN MINDS*



TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour _____ Hours \$ _____

Pages copied at \$.10 per page _____ Pages \$ _____

Pages faxed at \$.20 per page _____ Pages \$ _____

Shipping and Handling Costs \$ _____

Other costs associated with the FOIA request: _____ \$ _____

Total Amount Due SCDHHS: \$ _____

Please remit the above amount to the following address:

Bureau of Fiscal Affairs
South Carolina Department of Health and Human Services
Post Office Box 8297
Columbia, South Carolina 29202-8297

Please contact _____ should you have any questions.

Signature

Date:

Brenda James

Log #91 ✓

From: Janet Bell
Sent: Friday, October 05, 2012 9:14 AM
To: Brenda James
Cc: Janet Bell
Subject: FW: FOIA Request Response - Minh Hoang from OPEN MINDS
Attachments: Intent to Award Statement.pdf

Brenda,
This closes log letter 000091. Thanks!
Janet

From: Jean Maner
Sent: Thursday, October 04, 2012 1:03 PM
To: foiamanager@openminds.com
Cc: Mike Cannon; Janet Bell
Subject: FOIA Request Response - Minh Hoang from OPEN MINDS

Please see attached information as response for your FOIA request regarding the RFP Titled "South Carolina Seeks Family Advocacy Services" dated September 26, 2012. Should this not answer your request fully, please do not hesitate to contact us.

Thank you,

Jean Y. Maner
SC Dept. of Health & Human Services
1801 Main Street
Columbia, S.C. 29202

STATE OF SOUTH CAROLINA
HEALTH AND HUMAN SERVICES
1801 MAIN STREET
COLUMBIA, SOUTH CAROLINA 29201
Intent to Award

Posting Date: July 6, 2012

This is a statement of intent to award a contract and becomes the official statement of award effective **5:00 PM, July 16, 2012** unless otherwise suspended or canceled. Vendors are cautioned not to begin work on the contract or incur any costs associated with the contract prior to the effective date of the contract. The State assumes no liability for the expenses incurred by vendors prior to the effective date of the contract. Bidder's right to protest as listed in section 11-35-4210 in the South Carolina Consolidated Procurement Code applies to this intent to award. Protest to be filed with:

Chief Procurement Officer
Materials Management Office
1201 Main Street, Suite 600
Columbia, SC 29201

Solicitation : 06-21-12-VGE

Issue Date : 6/21/12

Opening Date: 7/5/12 3:00 PM

Description : Family Advocacy Services

Awarded To: Federation of Families of South Carolina
810 Dutch Square Blvd., Suite 205
Columbia, SC 29210

Contract Number: 06-21-12-VGE

Total Potential Value: \$249,998.00

Maximum Contract Period: July 16, 2012 – July 15, 2014

<u>Item</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
000001	Family Advocacy Services	\$124,999.00	\$124,999.00



Victoria G. Easterlin, CPPB



DATE/TIME OPENED 7/5/12 3:00

OPENED BY Toni Chack

WITNESS

AWARD TO ONE VENDOR YES / NO

[illegible]